

(DEPARTMENT OF AGRARIAN REFORM - LEYTE PROVINCE) Indicative Annual Procurement Plan (Non-CSE) for FY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Janitorial Manpower Services	STOD	Competitive Bidding	#NAME?	#NAME?	Indicate Date	Indicate Date	GoP	1,084,401.12	1,084,401.12	0	Provision of the five (5) janitorial attendants. Proposed ABC includes the supplies and the tools used by the attendants. The Procurement process will be done by the Regional Office.
	Security Manpower Services	STOD	Competitive Bidding	#NAME?	#NAME?	Indicate Date	Indicate Date	GoP	2,670,027.33	2,670,027.33	0	Provision of nine (9) security guards. The Procurement process will be done by the Regional Office.
	CCTV Maintenance and Monitoring Services	STOD	NP-53.9 - Small Value Procurement					GoP	30,000.00	30,000.00	0	Provision of 24/7 CCTV monitoring & preventive maintenance of CCTV peripherals
	Rental of DARPO Leyte Office & DARMOs.	STOD	Lease of Real Property and Venue					GoP	3,382,500.00	3,382,500.00	0	Renewal, inclusive of DARPO, DARMO Kananga, Jaro, Dagami, Ormoc
	Common Use Supplies, Equipment and Materials available at Procurement Service	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.5 Agency-to-Agency					GoP	2,769,797.90	2,769,797.90	0	Not applicable. To be procured from another agency of the government in accordance with Sec. 53.5 and Appendix 6 of the IRR of RA 9184.
	Common Use Supplies, Equipment and Materials not available at Procurement Service	STOD, DARAB, LTID, LEGAL & PBDD	Sec. 52.1 - Shopping					GoP	1,005,280.00	1,005,280.00	0	
	Gasoline and other POL Products	STOD, DARAB, LTID, LEGAL & PBDD	Sec. 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					GoP	1,737,500.00	1,737,500.00	0	Supply of Gasoline and other POL Products for DARPO Leyte vehicles.
	Supply and Delivery of Spare Parts, Repair and Maintenance of Service Vehicles	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement					GoP	440,000.00	440,000.00	0	
	Supply and Delivery of Hardware/Construction Materials for DAR Municipal Offices and other divisions of DARPO Leyte	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement					GoP	300,000.00	300,000.00	0	Repair and provision of hardware or construction materials for DARMOs and other divisions of DARPO Leyte for the necessary repairs.
	Repair, Cleaning and Maintenance of Airconditioners of DARPO Leyte	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement					GoP	100,000.00	100,000.00	0	Repair, Cleaning and Maintenance of DARPO Leyte Airconditioners
	Purchase and Delivery of Garments (T-Shirt and Athletic Uniforms) with Print	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement					GoP	252,400.00	252,400.00	0	Intended for all sectors for the CARP Anniversary Celebration
	Publication of Activities, Decisions and Notices under LTSP	LTID	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					GoP	300,000.00	300,000.00	0	Intended for the publication of NLVA and Field Investigation activities
	Lease of Venue with Catering Services for the DARPO Leyte Biliran Year - End Assessment/Conference	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement					GoP	680,000.00	680,000.00	0	
	Lease of Venue with Catering Services for the DARPO Leyte Biliran General Assembly cum CARP Anniversary Celebration	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement					GoP	570,000.00	570,000.00	0	

	Publication of Activities, Decisions and Notices under DARAB	DARAB	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					GoP	672,000.00	672,000.00	0	Intended for the publication of Notices of Decision, Cancellation of CLOA and Notices of Hearing
	Purchase and Delivery of Postal Stamps	STOD, DARAB, LEGAL	NP-53.5 Agency-to-Agency					GoP	225,000.00	225,000.00	0	Provision of postal stamps to DARAB, Legal and STOD.
	Water Services	STOD, LTID, PBDD, DARAB, LEGAL						GoP	240,000.00	240,000.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Electricity Services	STOD, LTID, PBDD, DARAB, LEGAL						GoP	2,640,000.00	2,640,000.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Internet Services	STOD, LTID, PBDD, DARAB, LEGAL						GoP	500,000.00	500,000.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Landline Services	STOD						GoP	90,000.00	90,000.00		
	Purchase and Delivery of Cellcards	PARCCOM	NP-53.9 - Small Value Procurement					GoP	22,800.00	22,800.00	0	
	Cable Services	STOD, LTID, DARAB						GoP	11,400.00	11,400.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Purchase of Plane Tickets	STOD, LTID, PBDD, DARAB, LEGAL, PARCCOM	Sec. 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					GoP	691,000.00	691,000.00	0	
	Publication of DARPO Leyte Newsletter	STOD, LTID, PBDD, DARAB, LEGAL	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					GoP	35,000.00	35,000.00	0	
	Supply and Delivery of Construction Materials for the Fabrication of Survey Monuments	LTID	NP-53.9 - Small Value Procurement					GoP	150,000.00	150,000.00	0	
	Notarial Services for Field Notes Cover	LTID	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					GoP	20,000.00	20,000.00	0	
	Printing and Delivery of Survey Returns, Narrative Technical Descriptions (NTDs), Sepia and Blueprint Copies of ASP, Lot Data Computation (LDC) and Technical Description in BL Form V-37	LTID	Agency to Agency Procurement; Direct Contracting					GoP	150,000.00	150,000.00	0	Renewal
	Purchase and Delivery of Documentary Stamps	LTID	NP-53.5 Agency-to-Agency					GoP	6,000.00	6,000.00	0	
	Lease of Venue with Catering Services for Legal Division activities	LEGAL	Lease of Real Property and Venue					GoP	300,000.00	300,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Social Infrastructure Building (SIB)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	2,118,480.00	2,118,480.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under EDES – Product Development	ARBDSP	NP-53.9 - Small Value Procurement					GoP	34,500.00	34,500.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under EDES – Village Level Farms - Focus Enterprise Development (VLFED)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	189,000.00	189,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Farm Business School (FBS)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	171,900.00	171,900.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Microfinance (Development of ARBO to become MF Service Provider)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	72,600.00	72,600.00	0	

Supply and Delivery of Catering Services for ARBDSP activities under EDES – APCP and Other Credit Programs	ARBDSP	NP-53.9 - Small Value Procurement					GoP	181,500.00	181,500.00	0	
Supply and Delivery of Catering Services for ARBDSP activities on PBD Lawyering	ARBDSP	NP-53.9 - Small Value Procurement					GoP	58,080.00	58,080.00	0	
Supply and Delivery of Catering Services for ARBDSP activities on Partnership Against Hunger and Poverty (PAHP)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	117,500.00	117,500.00	0	
Supply and Delivery of Catering Services for ARBDSP activities under Climate Resilient Farm productivity Support (CRFPS)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	115,800.00	115,800.00	0	
Supply and Delivery of Catering Services for ARBDSP activities under Supervisory and Monitoring	ARBDSP	NP-53.9 - Small Value Procurement					GoP	478,500.00	478,500.00	0	
Provision of Farm Inputs for ARBDSP Activities/FMEs	ARBDSP	NP-53.9 - Small Value Procurement					GoP	3,850,000.00	3,850,000.00		
Lease of Venue and Supply and Delivery of Catering Services for STOD Conferences and Other Activities	STOD	Lease of Real Property and Venue					GoP	1,163,000.00	1,163,000.00		
Lease of Venue and Supply and Delivery of Catering Services for LTSP Activities	LTSP	Lease of Real Property and Venue					GoP	2,101,200.00	2,101,200.00		
Supply and Delivery of Tokens and Plaques	STOD, LTSP, ARBDSP, DARAB, LEGAL	NP-53.9 - Small Value Procurement					GoP	200,000.00	200,000.00		
Lease of Venue Supply and Delivery of Catering Services for GAD Activities	GAD	Lease of Real Property and Venue					GoP	400,000.00	400,000.00		
Supply and Delivery of Garments (Polo Shirt with Print) for Women's Month Activity under GAD	GAD	NP-53.9 - Small Value Procurement					GoP	320,000.00	320,000.00		
Supply and Delivery of T-Shirts and Other Garments	STOD, LEGAL	NP-53.9 - Small Value Procurement					GoP	200,000.00	200,000.00		
Lease of Venue with Catering Services for PARCCOM activities	PARCCOM	NP-53.9 - Small Value Procurement					GoP	153,840.00	153,840.00		
Supply and Delivery of Catering Services for the conduct of MANCOM	STOD,LTSP,DARAB ,LEGAL, ARBDSP	NP-53.9 - Small Value Procurement					GoP	750,000.00	750,000.00		
Notarial Services	LEGAL	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					GoP	100,000.00	100,000.00		
TOTAL								33,001,006.35	33,001,006.35		


We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

ROEHL-LEE ROY A. MARMITA
 PCAO

Certified Funds Available / Certified Appropriate Funds Available:

SHEILA LUCILLE M. SEMBRERO
 Budget Officer

Approved by:

ATTY. DANIEL E. PEN
 Head of Office/Agency

Date Prepared: _____