

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with validated APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- Remarks:
- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPEPS and Downloads page of PS-DBM website (www.pe-philippines.gov.ph).
  - All information must be provided accurately.
  - Agencies refer to the CSE descriptions on the PS-DBM website (www.pe-philippines.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
  - Do not delete, add, or revise any items or prices on this form, otherwise the form will be deemed invalid.
  - For items not included in the list of PART I, separate file, with file name APP-CSE - (25) Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.pe-philippines.gov.ph) and must be submitted to PS-DBM through this link: <http://shorturl.at/adeq>. Instructions on how to fill-out is included in the reminders of the form.
  - Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency, Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
  - If there are changes in the agency's CSE requirements, the agency may edit their updated APP-CSE directly on their mPEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
  - For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers: 0918-2954426 (Smart) or 0962-8255159 (Globe), or email [helpdesk@ps-philippines.gov.ph](mailto:helpdesk@ps-philippines.gov.ph), or visit the PS-DBM website (www.pe-philippines.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DAAR Agency Code/UACS: \_\_\_\_\_ Note: The APP-CSE for FY 2025 must be submitted on or before **21 July 2024**.  
 Region: 12 Organization Type: \_\_\_\_\_ Contact Person: EVAN MARIE C. BUENO, MPS - HL, HR  
 Address: APC Sarangani Province 3 E-mail: evan.marie@psdbm.doe.gov.ph  
 Designation: Administrative Officer Telephone/Mobile No.: 0962-111-1038

Item #	Item Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year												
			Jan	Feb	Mar	Q1	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec				Q4											
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																													
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																													
1	1. 9801AL-404 A. ZOXOL, 500 ml	bottle	11	0	0	11	564.75	10	0	0	10	2,521.50	10	0	0	10	2,521.50	0	0	0	0	0	0	0	0	0.00	111	564.75	1,997.75
2	2. 9801AL-403 A. ZOXOL, 500 ml, 1 Gallon	gallon	10	0	0	10	19,620.95	0	0	0	10	3,570.90	15	0	0	15	5,356.35	0	0	0	0	0	0	0	0	0.00	80	357.09	11,967.30
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																													
3	3. 2143-CP-R01 C. BARBOCK, A4 size	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	35.16	0.00	
4	4. 2143-CP-R02 C. BARBOCK, legal size	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	36.36	0.00	
5	5. 2134-CP-R01 E. ADEX, PABOLIZANER	sheet	100	0	0	100	826.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	100	8.26	826.00	
6	6. 2134-CP-G01 D. 2K PEN, Blue Fine Tip, 0.5k	sheet	74	0	0	74	1,642.80	4	0	0	0	48	1,065.60	48	0	0	48	1,068.00	12	0	0	0	0	0	0	0.00	202	22.20	4,484.40
7	7. 2134-CP-G04 D. 2K PEN, Fine Tip, Black	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	44.72	0.00	
8	8. 2134-CP-G07 D. 2K PEN, Medium Tip, Blue	sheet	225	15	15	255	14,388.00	10	0	0	0	50	2,868.00	120	0	0	120	7,128.00	0	0	0	0	0	0	0	0.00	435	37.20	14,882.20
9	9. 2134-CP-G02 D. 2K PEN, Blue Fine Tip, 0.5k	sheet	24	0	0	24	532.80	4	0	0	0	48	1,065.60	48	0	0	48	1,065.60	12	0	0	0	0	0	0	0.00	132	22.20	2,826.60
10	10. 2134-CP-G05 D. 2K PEN, Fine Tip, Blue	sheet	30	0	0	30	1,344.00	3	0	0	0	0.00	15	0	0	15	370.80	0	0	0	0	0	0	0	0.00	45	44.72	2,023.44	
11	11. 2134-CP-G08 D. 2K PEN, Medium Tip, Blue	sheet	10	25	25	111	6,576.00	3	0	0	0	0.00	50	0	0	50	2,960.00	0	0	0	0	0	0	0	0.00	165	37.20	6,138.00	
12	12. 2134-CP-G03 D. 2K PEN, Blue Fine Tip, 0.5k	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	22.20	0.00	
13	13. 2134-CP-G06 D. 2K PEN, Fine Tip, Red	sheet	5	5	5	15	686.40	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	15	45.76	686.40	
14	14. 2134-CP-G09 D. 2K PEN, Medium Tip, Red	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	37.20	0.00	
15	15. 2124-WR-R01 H. WAPPING PAPER	sheet	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	161.20	0.00	
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																													
16	16. 2117-00-G03 D. DOCUMENT CAMERA	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	23,623.00	0.00	
17	17. 11689-00-R01 H. LITHOGRAPH PROJECTOR	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	16,568.00	0.00	
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																													
18	18. 1170-07-A02 E. BATTERY, dry cell, size AA	pack	210	0	0	210	4,302.90	10	0	0	0	20	409.80	30	0	0	30	114.70	0	0	0	0	0	0	0	0.00	260	26.60	1,327.60
19	19. 1170-07-A01 E. BATTERY, dry cell, size AAA	pack	111	1	1	113	2,074.42	10	0	0	0	20	366.80	30	0	0	30	100.20	0	0	0	0	0	0	0	0.00	163	18.24	1,860.42

Item & Space Details			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount of the year										
Jan	Feb	Mar		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4													
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																												
20	4	31812-4F-A01	A. 1 FRESHENER	Can	13	1	1	13	1,309.60	0	0	0	20	1,746.20	23	1	1	25	2,122.75	0	0	0	0	0.00	69	97.31	1,236.60	
21	4	31804-BB-001	B. OOK (Wash Tarpole)	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
22	4	31804-BB-101	B. OOK (Wash Tarpole)	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
23	4	31829-TB-001	C. EASER, Table Boule and Linol	table	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.00	0.00	
24	4	31805-CL-001	C. EASER, Security Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	190.20	0	0	0	0	0.00	20	23.92	478.40	
25	4	31811-OK-002	D. TENDENT BAA	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	
26	4	31811-OK-002	D. TENDENT POWDER, 40 L. - 2000	piece	20	0	0	20	1,081.60	0	0	0	20	1,081.60	20	0	0	20	1,081.60	20	0	0	0	20	1,081.60	80	54.08	1,236.40
27	4	31803-OS-001	E. D. IMPACTANT SPRAY	can	22	0	0	22	3,077.58	1	0	0	0	0.00	2	0	0	2	179.76	0	0	0	0	0.00	24	139.89	1,207.38	
28	4	31801-ON-001	F. D. ST PAN	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
29	4	31802-PW-001	F. D. JOK WAX, paste type, inc.	can	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	209.76	0.00	
30	4	31802-PC-001	F. D. ANTURE CLEANER	can	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.39	0.00	
31	7	01812-HS-L01	H. HAND SOAP, liquid, 500ml.	bottle	5	0	0	5	214.75	0	0	0	10	429.50	15	0	0	15	144.25	0	0	0	0	0.00	30	42.95	1,286.50	
32	4	31804-PP-001	I. P. BUCKET	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,388.00	0.00	
33	4	31801-AS-001	J. S. B. S.	box	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.47	0.00	
34	4	31802-OS-001	K. O. B. S.	box	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.43	0.00	
35	4	21703-TB-004	L. T. ASH-BAG, 50L size	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.00	0.00	
36	4	21703-TB-005	L. T. ASH-BAG, large size	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.28	0.00	
37	4	21703-TB-006	L. T. ASH-BAG, XL size	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	93.36	0.00	
38	4	21703-HB-001	M. H. T. B. S.	piece	2	0	0	2	87.26	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	43.64	87.26	
<b>COLOUR COMPOUNDS AND DYES - 00000</b>																												
39	11	71703-SI-001	N. S. I. S. S. S.	bottle	104	2	2	108	3,109.32	1	0	0	0	0.00	2	2	2	6	172.74	0	0	0	0	0.00	114	28.79	1,282.26	
<b>COMBINATION ELECTRONICS</b>																												
40	11	81330-0V-002	O. V. S. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
<b>FILMS</b>																												
41	11	11203-AC-001	A. C. S. S.	roll	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	11	11203-CP-002	C. P. S. S.	roll	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
<b>FIRE FIGHTING EQUIPMENT</b>																												
43	4	31803-PE-001	F. F. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
<b>FLAG OR ACCESSORIES</b>																												
44	11	21804-PA-001	P. A. S. S.	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
<b>FURNITURE AND FURNISHINGS</b>																												
45	4	31804-CH-001	C. H. S. S.	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	4	31804-CH-001	C. H. S. S.	piece	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AIR CIRCULATION</b>																												
47	4	31804-EP-001	E. P. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	4	31804-EP-001	E. P. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,106.88	0.00	
49	4	31804-EP-001	E. P. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,568.00	0.00	
50	4	31804-EP-001	E. P. S. S.	unit	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	

Item #	Item Name / Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount of the year											
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	July	Aug	Sep	Q3	Oct				Nov	Dec	Q4								
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				Q1	Q2	Q3	Q4							
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND SERVICES AND ACCESSORIES</b>																												
51	4-1187-08003	DIKTOP, for basic users	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	24,750.00	0.00							
52	4-1187-08004	DIKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	43,200.00	0.00							
53	4-1187-08002	INTERNAL HARD DRIVE	unit	7	0	0	7	21,042.72	3	0	0	3	9,044.60	3	0	0	3	9,344.88	2	0	0	6,029.92	15	3,514.96	112,246.40			
54	4-1187-08004	FLASH DRIVE	unit	40	0	0	40	7,331.52	0	0	0	10	1,527.40	20	0	0	20	3,771.20	0	0	0	0	0	0	0.00	1,839.16		
55	4-1187-08003	LAPTOP COMPUTER, for Mid-Range Users	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	42,000.00	0.00	
56	4-1187-08003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	46,800.00	0.00	
57	4-1187-08002	PRINTER, Inkjet, Wireless	unit	20	0	0	20	4,133.76	3	0	0	0	0.00	5	0	0	5	109.60	0	0	0	0	0	0	0.00	33	161.82	1,343.38
58	4-1187-08001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	2,436.89	0.00
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																												
59	3-1187-08001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watt	piece	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	75.61	0.00
60	3-1187-08001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watt	piece	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	203.82	0.00
<b>REARUP: TURNING COMPONENTS AND SUPPLIES</b>																												
61	31-1187-08001	UIC, 48 purpose	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	184	42.14	1,433.76
62	31-1187-08001	APPLE WIRE, heavy duty (under type), 2313	box	4	0	0	4	145.60	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	4	36.40	145.60
63	31-1187-08001	APPLE WIRE, standard	box	130	10	10	170	4,039.20	0	0	0	20	475.20	10	10	10	100	3,376.00	10	0	0	0	10	227.60	200	23.76	1,128.00	1,128.00
64	31-1187-08001	TYP, electrical	unit	10	0	0	10	134.50	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	18.45	184.50
65	31-1187-08001	TYP, marking, 24mm	unit	220	0	0	220	12,249.60	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	220	15.68	1,249.60
66	31-1187-08001	TYP, marking, 48 mm	unit	10	0	0	10	4,058.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	121.16	4,058.00
67	31-1187-08001	TYP, packaging, 48 mm	unit	10	0	0	10	1,229.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	22.38	1,229.00
68	31-1187-08001	TYP, transparent, 24mm	unit	265	15	15	295	5,215.40	5	0	0	5	88.40	100	15	15	100	3,108.20	5	0	0	0	0	0	0.00	499	17.60	4,823.32
69	31-1187-08001	TYP, transparent, 48 mm	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	22.37	0.00
70	31-1187-08001	TYP, plastic	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	66.42	0.00
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																												
71	4-1187-08001	LX, plastic, 400mm	piece	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	10.93	0.00
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																												
72	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	16.37	0.00
73	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	9,334.72	0.00
74	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	208.89	0.00
75	4-1187-08001	AD, for general purpose, stability knife	unit	11	0	0	11	4,051.17	3	0	0	2	471.54	2	0	0	2	171.54	0	0	0	0	0	0	0.00	25	218.77	1,804.23
76	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	32.97	0.00
77	4-1187-08001	AD, for general purpose, stability knife	unit	130	0	0	130	1,216.00	10	0	0	60	561.60	30	0	0	30	180.00	0	0	0	0	0	0	0.00	230	9.36	1,609.20
78	4-1187-08001	AD, for general purpose, stability knife	unit	125	5	5	145	2,282.00	10	0	0	60	936.00	35	5	5	45	152.00	0	0	0	0	0	0	0.00	200	15.00	1,900.00
79	4-1187-08001	AD, for general purpose, stability knife	unit	130	0	0	130	4,326.40	10	0	0	60	1,996.80	30	0	0	30	180.00	0	0	0	0	0	0	0.00	230	33.28	7,321.60
80	4-1187-08001	AD, for general purpose, stability knife	unit	95	5	5	105	6,333.60	10	0	0	50	3,016.00	15	5	5	25	1,508.00	0	0	0	0	0	0	0.00	180	60.32	10,887.60
81	4-1187-08001	AD, for general purpose, stability knife	unit	130	10	10	140	4,090.00	130	0	0	130	1,755.00	191	10	10	211	2,488.50	20	0	0	0	20	270.00	701	13.50	1,963.50	
82	4-1187-08001	AD, for general purpose, stability knife	unit	2	0	0	2	63.44	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	2	31.72	63.44	
83	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	145.99	1,013.40
84	4-1187-08001	AD, for general purpose, stability knife	unit	211	5	5	221	32,823.25	3	0	0	0	0.00	5	5	5	15	2,488.50	0	0	0	0	0	0	0.00	240	145.99	1,013.40
85	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	43.91	0.00
86	4-1187-08001	AD, for general purpose, stability knife	unit	23	0	0	23	10,003.65	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	33	434.95	10,003.65
87	4-1187-08001	AD, for general purpose, stability knife	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	826.82	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4														
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4													
87	21506-EN-002	V-VELOPE, Documentary, 1/2	box	43	0	0	43	45,475.04	3	0	0	0	0.00	1	0	0	1	3,907.58	0	0	0	0	0.00	44	1,657.58	47,132.62	
88	21506-EN-001	V-VELOPE, Expanding, 1/2	box	43	0	0	43	46,417.85	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	43	918.95	47,336.80	
89	21506-EN-002	V-VELOPE, Expanding, 1/2	box	250	0	0	250	7,422.50	3	0	0	0	0.00	50	0	0	50	1,124.50	0	0	0	0	0.00	300	36.49	7,459.00	
90	21506-EN-002	V-VELOPE, Hanging	box	20	0	0	20	6,056.40	3	0	0	0	2,843.40	5	0	0	5	1,143.00	0	0	0	0	0.00	30	432.52	7,188.92	
91	21504-EN-002	V-VELOPE, Hanging, with wire	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	512.72	
92	11813-EN-001	V-LASER, Red, for blackboard - whiteboard	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	14.48	
93	22118-PA-001	V-LETTER	box	240	10	10	260	25,079.40	10	0	0	0	130	11,363.20	140	10	15	165	11,443.40	13	0	0	15	146.40	565	54.44	7,471.60
94	11515-PT-001	V-JE ORGANIZER, expandable - plastic, legal	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	90.20	
95	22018-PT-001	V-JE TAB DIVIDER, A4	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	11.13	
96	22018-PT-002	V-JE TAB DIVIDER, Legal	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	14.23	
97	22013-PO-001	V-LEDER, Fancy with sides, 1/2	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	276.40	276.40	
98	22013-PO-002	V-LEDER, Fancy with sides, 1/2	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.20	205.20	
99	22013-PO-001	V-LEDER, Legal, A4	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	300.28	300.28	
100	22013-PO-002	V-LEDER, Legal	box	2	0	0	2	498.16	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	249.08	498.16	
101	22027-PO-001	V-LEDER, pressboard	box	1	0	0	1	932.44	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	932.44	932.44	
102	22013-PO-001	V-LEDER with tab, A4	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	379.60	
103	22013-PO-002	V-LEDER with tab, Legal	box	15	0	0	15	21,765.60	15	0	0	0	91	21,309.83	1	0	0	1	113.92	0	0	0	0	0.00	157	413.92	41,079.53
104	22006-ET-001	V-INDEX TAB	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.60	47.60	
105	21758-PM-001	V-JANOR, Fluorescent	box	130	0	0	130	6,944.30	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	130	31.11	4,044.30	
106	21758-PM-001	V-JANOR, Permanent, Black	box	300	0	0	300	2,977.20	15	0	0	0	105	868.35	145	0	0	145	1,195.15	0	0	0	0	0.00	630	8.27	5,244.70
107	21758-PM-002	V-JANOR, Permanent, Blue	box	100	0	0	100	827.00	10	0	0	0	100	827.00	100	0	0	100	827.00	0	0	0	0	0.00	300	8.27	2,481.00
108	21758-PM-003	V-JANOR, Permanent, Red	box	50	0	0	50	413.50	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	8.27	413.50	
109	21758-PM-001	V-JANOR, Whiteboard, Black	box	115	0	0	115	1,109.75	15	0	0	0	105	1,013.25	135	0	0	135	1,302.75	0	0	0	0	0.00	355	9.65	3,425.75
110	21758-PM-002	V-JANOR, Whiteboard, Blue	box	110	0	0	110	1,061.50	15	0	0	0	105	1,013.25	100	0	0	100	1,050.00	0	0	0	0	0.00	315	9.65	3,030.75
111	21758-PM-003	V-JANOR, Whiteboard, Red	box	80	0	0	80	379.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	9.65	379.00	
112	21204-PC-001	V-JEER CLIP, w/nylon/cd 1/2, 13mm	box	130	0	0	130	1,146.40	130	0	0	0	100	882.00	120	0	0	120	1,104.00	0	0	0	0	0.00	350	8.23	2,888.40
113	21204-PC-002	V-JEER CLIP, w/nylon/cd 1/2, 13mm	box	130	0	0	130	1,539.80	130	0	0	0	100	1,946.00	120	0	0	120	2,116.20	0	0	0	0	0.00	350	28.46	6,812.00
114	21043-PS-002	V-JEER SPREADER	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,718.96	16,718.96	
115	21043-PT-002	V-JEER TYPING/CLIPPING MACHINE	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,397.60	9,397.60	
116	21758-PE-001	V-JEER, 1/2, 13mm	box	130	0	0	130	5,365.20	130	0	0	0	110	4,518.50	125	0	0	125	5,088.75	0	0	0	0	0.00	355	44.71	15,972.00
117	21043-PS-001	V-JEER, 1/2, 13mm	box	32	0	0	32	7,554.56	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	236.98	7,554.56	
118	21043-PS-001	V-JEER, 1/2, 13mm	box	34	0	0	34	5,333.28	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	34	153.92	5,189.36	
119	22013-PO-001	V-LEDER, Heavy duty (Dinor)	box	32	0	0	32	4,226.40	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32	130.20	4,196.20	
120	21305-SP-001	V-TAMP PAD, Red	box	100	0	0	100	4,202.28	3	0	0	0	0.00	50	0	0	50	1,796.00	0	0	0	0	0.00	150	28.82	4,347.28	
121	21043-SP-001	V-TAMP PAD, Red	box	100	0	0	100	4,202.28	100	0	0	0	100	4,182.00	100	0	0	100	4,182.00	0	0	0	0	0.00	300	65.52	19,866.28
122	21043-SP-001	V-TAMP PAD, Red	box	123	0	0	123	24,304.80	3	0	0	0	0.00	5	0	0	5	188.00	0	0	0	0	0.00	128	137.60	17,967.20	
123	21043-SP-001	V-TAMP PAD, Red	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	683.15	683.15	
124	21043-SP-002	V-TAMP PAD, Red	box	30	0	0	30	1,335.90	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	44.51	1,335.90	
125	21043-SP-001	V-TAMP PAD, Red	box	13	0	0	13	4,111.74	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	77.58	1,011.74	
PAPER MISCELLANEOUS PRODUCTS																											
126	11025-CA-001	V-TYPOLIN, assorted colors	box	10	0	0	10	837.20	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	83.72	837.20	
127	11006-CF-111	V-COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	945.36	
128	11006-CF-112	V-COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 276mm	box	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	1,973.92	

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	% of demand	Apr	May	June	Q2	% of demand	July	Aug				Sept	Q3	% of demand	Oct	Nov	Dec	Q4	% of demand	
129	11514-PP-002	NOTEPAD, 8 1/2x11, 50mm x 50mm	sheet	120	0	0	120	4,817.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	120	37.06	4,817.00	
130	11514-PP-004	NOTEPAD, 8 1/2x11, 76mm x 102mm	sheet	120	0	0	120	7,111.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	120	59.26	7,111.00	
131	11514-PP-003	NOTEPAD, 8 1/2x11, 76mm x 105mm	sheet	120	0	0	120	6,240.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	120	52.00	6,240.00	
132	11514-PP-001	INDEX NOTEBOOK	piece	120	0	0	120	1,828.20	0	0	0	10	140.00	10	0	10	140.00	0	0	0	0	0	150	14.84	1,588.00	
133	11507-PP-001	F PAPER, MULTICOPIY A4	ream	115	15	15	141	31,001.00	5	15	15	45	9,631.00	115	15	145	3,051.00	15	15	45	9,631.00	380	213.80	1,124.00		
134	11507-PP-002	F PAPER, MULTICOPIY LEGAL	ream	70	20	20	110	26,625.00	10	20	20	60	13,977.00	70	20	110	21,635.00	20	20	60	13,977.00	340	233.86	1,160.00		
135	11507-PP-003	F PAPER, MULTICOPIY A4	ream	350	0	0	350	48,209.00	10	0	0	210	24,925.40	210	0	210	4,099.40	10	0	0	10	11,019.20	950	137.74	1,140.00	
136	11507-PP-002	F PAPER, MULTICOPIY LEGAL	ream	300	0	0	300	47,673.00	10	0	0	210	33,374.10	260	0	260	4,316.60	10	0	0	10	11,713.80	850	108.91	1,140.00	
137	11503-PP-001	F 10 PAPER, ruled	sheet	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	3	34.82	0.00
138	11503-PP-001	F PAPER, unruled	sheet	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	3	124.21	0.00
139	11531-RE-001	R COPIED BOOK, 300 PAGES	book	145	0	0	141	13,296.50	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	145	91.70	1,329.00	
140	11531-RE-002	R COPIED BOOK, 500 PAGES	book	35	0	0	35	4,308.60	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	35	124.34	4,308.60	
141	11704-TI-004	T ISSUE, INTERLOCKED PAIR-1 TOWEL	pack	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	3	23.80	0.00
142	11704-TI-002	T ISSUE TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	3	99.84	0.00
<b>PERFUMES OR COLLOGNES OR FRAGRANCES</b>																										
143	13438-MS-001	HT AND SANITIZER	bottle	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
<b>PESTICIDES OR PEST REPELLENTS</b>																										
144	91509-2N-001	HERBICIDE	can	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
<b>PRINTERS PUBLICATIONS</b>																										
145	91524-0N-001	MANUALS OR PHILIPPINE GOVERNMENT PROCEDURES (BA 9184 and its 201)	book	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
<b>PRINTERS OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>																										
1	03305-BH-005	HP L111A CARTRIDGE, BROTHER - DR-3455, Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
2	03305-CA-024	HP L111A CARTRIDGE, CANON CL-111, Colored	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
3	03305-CA-032	HP L111A CARTRIDGE, CANON CL-111, Colored	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
4	03305-CA-004	HP L111A CARTRIDGE, CANON FC-102, Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
5	03305-CA-002	HP L111A CARTRIDGE, CANON FC-101, Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
6	03305-EP-017	HP L111A CARTRIDGE, EPSON C17664100 (T6641), Black	cart	10	0	0	10	2,319.00	3	0	0	0	0	0	0	0	2,319.00	0	0	0	0	0	0	0	0	2,319.00
7	03305-EP-017	HP L111A CARTRIDGE, EPSON C17664200 (T6642), Cyan	cart	10	0	0	10	2,422.00	3	0	0	0	0	0	0	0	2,422.00	0	0	0	0	0	0	0	0	2,422.00
8	03305-EP-017	HP L111A CARTRIDGE, EPSON C17664300 (T6643), Magenta	cart	10	0	0	10	2,422.00	3	0	0	0	0	0	0	0	2,422.00	0	0	0	0	0	0	0	0	2,422.00
9	03305-EP-017	HP L111A CARTRIDGE, EPSON C17664400 (T6644), Yellow	cart	10	0	0	10	2,422.00	3	0	0	0	0	0	0	0	2,422.00	0	0	0	0	0	0	0	0	2,422.00
10	03305-EP-040	HP L111A CARTRIDGE, HP C8904-A (HP804), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
11	03305-EP-790	HP L111A CARTRIDGE, HP C8904-A (HP804), Tri-color	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
12	03305-EP-609	HP L111A CARTRIDGE, HP C8902-A (HP802), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
13	03305-EP-730	HP L111A CARTRIDGE, HP C8902-A (HP802), Tri-color	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
14	03305-EP-837	HP L111A CARTRIDGE, HP C8904-A (HP804), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
15	03305-EP-837	HP L111A CARTRIDGE, HP C8904-A (HP804), Tri-color	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
16	03305-EP-040	HP L111A CARTRIDGE, HP C8907-A (HP807), Cyan	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
17	03305-EP-040	HP L111A CARTRIDGE, HP C8907-A (HP807), Magenta	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
18	03305-EP-790	HP L111A CARTRIDGE, HP C8907-A (HP807), Yellow	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
19	03305-EP-040	HP L111A CARTRIDGE, HP C8907-A (HP807), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
20	03305-EP-820	HP L111A CARTRIDGE, HP C8901-A (HP801), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
21	03305-EP-720	HP L111A CARTRIDGE, HP C8901-A (HP801), Tri-color	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
22	03305-EP-040	HP L111A CARTRIDGE, HP C8901-A (HP801), Black	cart	0	0	0	0	0.00	3	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00



Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount		
67	# 8303-HP-857 T-NEER CARTRIDGE, HP CF-13A (HP85A), LaserJet Black	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.53	0.00		
68	# 8303-HP-858 T-NEER CARTRIDGE, HP CF-17A (HP87), Black	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,998.56	0.00		
69	# 8303-HP-860 T-NEER CARTRIDGE, HP CF-13A, Black LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,656.88	0.00		
70	# 8303-HP-850 T-NEER CARTRIDGE, HP CF-13A, Cyan LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
71	# 8303-HP-950 T-NEER CARTRIDGE, HP CF-13A, Yellow LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
72	# 8303-HP-860 T-NEER CARTRIDGE, HP CF-13A, Magenta LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
73	# 8303-HP-861 T-NEER CARTRIDGE, HP CF-13A (HP95A), Black LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
74	# 8303-HP-861 T-NEER CARTRIDGE, HP CF-13A (HP95A), Cyan LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
75	# 8303-HP-861 T-NEER CARTRIDGE, HP CF-13A (HP95A), Yellow LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
76	# 8303-HP-861 T-NEER CARTRIDGE, HP CF-13A (HP95A), Magenta LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
77	# 8303-HP-862 T-NEER CARTRIDGE, HP CF-13A (HP95A), Black LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
78	# 8303-HP-862 T-NEER CARTRIDGE, HP CF-13A (HP95A), Cyan LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
79	# 8303-HP-862 T-NEER CARTRIDGE, HP CF-13A (HP95A), Yellow LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
80	# 8303-HP-862 T-NEER CARTRIDGE, HP CF-13A (HP95A), Magenta LaserJet	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,643.30	0.00		
81	# 8303-HP-863 T-NEER CARTRIDGE, HP CF-13A (HP95A), Black	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,336.46	0.00		
82	# 8303-HP-863 T-NEER CARTRIDGE, HP CF-13A (HP95A), Cyan	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,336.46	0.00		
83	# 8303-HP-863 T-NEER CARTRIDGE, HP CF-13A (HP95A), Yellow	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,336.46	0.00		
84	# 8303-HP-863 T-NEER CARTRIDGE, HP CF-13A (HP95A), Magenta	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,336.46	0.00		
85	# 8303-HP-864 T-NEER CARTRIDGE, HP Q271-2A, Black	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,135.84	0.00		
86	# 8303-HP-866 T-NEER CARTRIDGE, HP Q271-2A, Black	Cart	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,000.00	0.00		
<b>SOFTWARE</b>																											
1	# C-23153-SPT-001	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
2	# C-23153-SPT-002	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	# C-23054-SPT-003	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
4	# C-23257-SPT-004	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
5	# C-23257-SPT-005	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
6	# C-23254-SPT-006	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
7	# C-23243-SPT-007	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
8	# C-23265-SPT-008	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
9	# C-23265-SPT-009	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
10	# C-23265-SPT-010	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
11	# C-23265-SPT-011	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
12	# C-23265-SPT-012	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
13	# C-23265-SPT-013	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
14	# C-23265-SPT-014	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
15	# C-23265-SPT-015	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
16	# C-23265-SPT-016	License	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
<b>PART 2 - OTHER ITEMS NOT AVAILABLE AT PS-C-3M BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																											
1	# A-4305-75-001	pack	5	0	0	0	1,000.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,000.00	2,000.00		
2	# A-4305-75-002	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
3	# A-4305-75-003	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
4	# A-4305-75-004	pack	0	0	0	0	0.00	3	0	0	0	0.00	5	0	0	5	100.00	0	0	0	0	0.00	5	500.00	200.00		
5	# A-4305-75-005	roll	5	0	0	0	175.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	875.00	175.00		

Item #	Item Name	Unit of Measure	Monthly Quantity Requirement												Total Quantity For the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
6	H-41305-75-006	PHOTO PAPER	pack	2	0	0	2	180.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	90.00	180.00
7	H-41305-75-007	BACKING SOLUTION	bottle	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	H-41305-75-008	STYFOKATE FRAME	piece	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	H-41305-75-009	STYFOKATE HOLDER	piece	30	0	0	30	3,000.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	750.00	3,750.00
10	H-41305-75-010	UNIVERSAL PAPER 8 1/2 X 11	unit	0	0	0	0	0.00	4	0	0	4	8,000.00	4	0	0	4	8,000.00	0	0	0	0	0.00	4	2,560.00	17,600.00
11	H-41305-75-011	4.5 CONDENSING UNIT	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	H-41305-75-012	4.5 UNIT TELEVISION	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	H-41305-75-013	4.5 UNIT BOARD	piece	2	0	0	2	2,000.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,000.00	3,000.00
14	H-41305-75-014	4.5 UNIT PHONE	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	H-41305-75-015	4.5 UNIT	unit	0	0	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	H-41305-75-016	4.5 WASHING LIQUID	bottle	0	5	0	0	0.00	3	0	0	0	0.00	0	0	5	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	H-41305-75-017	4.5 PLASTIC FASTENER	box	0	5	0	0	0.00	3	0	0	0	0.00	20	0	0	20	3,000.00	0	0	0	0	0.00	20	95.00	3,095.00
18	H-41305-75-018	4.5 TEL FILM CABINET	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	H-41305-75-019	4.5 TEL BOARD PAPER	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	H-41305-75-020	4.5 TENSION CORD	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	H-41305-75-021	4.5 UNIT	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	H-41305-75-022	4.5 COLORED PAPER	pack	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	H-41305-75-023	4.5 NO PAPER	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	H-41305-75-024	4.5 INK PINK	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	H-41305-75-025	4.5 INK MAT	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	H-41305-75-026	4.5 JE STICK (PINK)	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	H-41305-75-027	4.5 JE STICK (PINK BLUE GUN)	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	H-41305-75-028	4.5 COORDINATE CASE	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	H-41305-75-029	4.5 DISPOSABLE GLOVES	box	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	H-41305-75-030	4.5 OFFICE CHAIR	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	H-41305-75-031	4.5 INK PAPER	pack	100	5	0	105	70,000.00	3	0	0	0	0.00	100	0	0	100	711,000.00	0	0	0	0	0.00	200	700.00	1,111,000.00
32	H-41305-75-032	4.5 THERMOTIVE BATTERIES	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	H-41305-75-033	4.5 JUDGE	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	H-41305-75-034	4.5 WHEEL PHONE	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	H-41305-75-035	4.5 INK CONTACT DISC	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	H-41305-75-036	4.5 PAPER	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	H-41305-75-037	4.5 CHANGE BOX	piece	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	H-41305-75-038	4.5 PLASTIC ENVELOPE	piece	10	5	0	15	1,250.00	3	0	0	0	0.00	10	0	0	10	2,100.00	0	0	0	0	0.00	100	25.00	3,350.00
39	H-41305-75-039	4.5 CURTAIN SCANNER	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	H-41305-75-040	4.5 FILTER DISPENSER	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	H-41305-75-041	4.5 INK TAPCAL	pack	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	H-41305-75-042	4.5 JE GUN	unit	1	0	0	1	250.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	250.00	250.00
43	H-41305-75-043	4.5 LIGHT PRINTER	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	H-41305-75-044	4.5 SHARPERS	unit	0	5	0	0	0.00	3	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00



