

**Department of Agrarian Reform-Regional Office II Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Regional Assessment Cum Strategic Planning and Conference/s	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	June, November	June, November	GoP	407,000.00	407,000.00	-	-
-	Speedy Resolution of priority ALS 2025 Target/Conduct of In-house Workshop/Resolution of ALL Cases	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	QUARTERLY	N/A	March, May, July, October	March, May, July, October	GoP	386,000.00	386,000.00	-	-
-	Monthly Meeting	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	60,000.00	60,000.00	-	-
-	Conduct of Legal Division's In-house Resolution on Motion for Reconsideration Cases	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	August	August	GoP	34,000.00	34,000.00	-	-
-	Other Professional Services	LEGAL	NO	Direct Contracting	N/A	N/A	January to December	January to December	GoP	354,000.00	354,000.00	-	-
-	Supplies and Materials	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	284,000.00	284,000.00	-	-
-	Communication Allowances	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	36,000.00	36,000.00	-	-
-	Postage and Courier Services	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	53,000.00	53,000.00	-	-
-	Fuel and Oil Lubricants	LEGAL	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January to December	January to December	GoP	80,000.00	80,000.00	-	-
-	ICT Equipments	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	80,000.00	80,000.00	-	-
-	LCMS Orientation, Updating and Cleansing of Ageing Cases	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	June	June	GoP	63,200.00	63,200.00	-	-
-	Cascading of DAR New Issuances /Discussion on the Latest AOs/MCs / Joint Operations (LTI-Legal) Cascading	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	May and July	May and July	GoP	393,800.00	393,800.00	-	-
-	Representation Expenses	LEGAL	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	50,000.00	50,000.00	-	-
-	DARAB APEC Rating, IPCR/DPCR Planning and Target Setting for CY 2025	DARAB	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	January and July	January and July	GoP	65,000.00	65,000.00	-	-
-	DARAB Region II Assessments for CY 2025 (First and Year End Assessment)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	March and December	March and December	GoP	230,500.00	230,500.00	-	-
-	Office Supplies Expenses	DARAB	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January, April and July	January, April and July	GoP	66,500.00	66,500.00	-	-
-	ICT Equipments/ Supplies	DARAB	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	February	February	GoP	49,000.00	49,000.00	-	-
-	Fuel, Oil and Lubricant Expenses	DARAB	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	MONTHLY	N/A	January to December	January to December	GoP	60,000.00	60,000.00	-	-

-	Representation Expenses	DARAB	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	February, March, April, June, July and October	February, March, April, June, July and October	GoP	30,000.00	30,000.00	-	Meals and Snacks for the conduct of: RARAD's staff meeting, 5s, ISO and, Inventory of Case Folders
-	Conduct of regional level IT-Easy Orientation	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	April	April	GoP	50,000.00	50,000.00	-	-
-	Conduct of Regional Review and Planning Session	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	March and September	March and September	GoP	428,000.00	428,000.00	-	-
-	Conduct of RPBDD staff or emergency meetings	ARBDSP	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	15,000.00	15,000.00	-	-
-	Office Supplies Expenses	ARBDSP	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	38,000.00	38,000.00	-	-
-	ICT Office Supplies	ARBDSP	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	70,000.00	70,000.00	-	-
-	Fuel, Oil and Lubricant Expenses	ARBDSP	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	65,000.00	65,000.00	-	-
-	Representation Expenses	ARBDSP	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	68,000.00	68,000.00	-	Short Meetings
-	Rent Vehicle	ARBDSP	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	March, May, July, October	March, May, July, October	GoP	18,000.00	18,000.00	-	-
-	Mobile	ARBDSP	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January to December	January to December	GoP	36,000.00	36,000.00	-	-
-	Conduct of Quarterly LPMC Meeting	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	QUARTERLY	N/A	March, June, September, December	March, June, September, December	GoP	105,000.00	105,000.00	-	-
-	Strategizing Session on RSBSA Registration of ARBs/AIP	ARBDSP	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April	April	GoP	10,000.00	10,000.00	-	-
-	DAR-DTI-DOST Synchronization Planning Workshop	ARBDSP	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	February	February	GoP	28,000.00	28,000.00	-	-
-	Renewal of MOUs with Partner Agencies	ARBDSP	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April, July, September	April, July, September	GoP	9,000.00	9,000.00	-	-
-	1. Kumustahan Session / Project Assessment, Strategizing and Catch Up Planning on SLS Project	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	June, October	June, October	GoP	240,000.00	240,000.00	-	-
-	Joint DAR-LBP/FSSC PPU Review of Claim Folders	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	343,200.00	343,200.00	-	-
-	DAR-DENR/LMS Consultative Conference	LTID	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	February and July	February and July	GoP	72,000.00	72,000.00	-	-
-	DAR-LBP/FSSC Problem-Solving Workshop	LTID	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	April and August	April and August	GoP	79,200.00	79,200.00	-	-
-	RLBET Deliberation	LTID	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	March, June, September, December	March, June, September, December	GoP	20,000.00	20,000.00	-	-
-	Joint DAR-LRA-RODs Consultative Meeting	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April	April	GoP	54,600.00	54,600.00	-	-
-	LTSP Strategic Action Planning for CY 2025	LTID	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	February	February	GoP	116,600.00	116,600.00	-	-
-	Joint DAR-NCIP-DENR-ROD Regional Meeting/Conference per JAO 1, s. 2012	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April	April	GoP	48,100.00	48,100.00	-	-

-	OPTOOL DAY	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	May	May	GoP	128,300.00	128,300.00	-	-
-	Regional Formative Assessment	LTID	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	July	July	GoP	198,000.00	198,000.00	-	-
-	LTID Assessment and Strategic Action Planning Session	LTID	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	February and December	February and December	GoP	40,000.00	40,000.00	-	-
-	Attendance to Annual/Regional Convention and Supervisory Dev't. Course	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	March and August	March and August	GoP	30,000.00	30,000.00	-	-
-	Supplies and Materials	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	744,000.00	744,000.00	-	-
-	ICT Office Supplies	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	100,000.00	100,000.00	-	-
-	POL/Fuel Expenses	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	64,000.00	64,000.00	-	-
-	Communication Allowances	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	36,000.00	36,000.00	-	-
-	Representation Expenses	LTID	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	150,000.00	150,000.00	-	Short Meetings, Emergency Meetings
-	DNYD/DNYP Cleansing of Global Balances	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	May	May	GoP	78,000.00	78,000.00	-	-
-	Strategic Action Panning & Firming up of Targets	LTID	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January	January	GoP	39,000.00	39,000.00	-	-
-	Assessment Cum Catch-up Planning/Cascading of New Issuances	LTID	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	July and December	July and December	GoP	346,500.00	346,500.00	-	-
-	DAR-DENR Consultative Meeting	LTID	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	April and September	April and September	GoP	91,000.00	91,000.00	-	-
-	FINALIZATION OF YEAR-END REPORT AND CLOSING OF BOOKS, CY 2025	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	January	January	GoP	97,600.00	97,600.00	-	-
-	FINANCE MANAGEMENT AND ADMINISTRATIVE	STOD	NO	NP-53.10 Lease of Real Property and Venue	QUARTERLY	N/A	March, June, September, December	March, June, September, December	GoP	775,401.00	775,401.00	-	-
-	E-NGAS AND EBUDGET WORKSHOP (REGIONAL OFFICE)	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	June and November	June and November	GoP	20,200.00	20,200.00	-	-
-	PPMP/APP WORKSHOP (INDICATIVE & FINALIZATION)	STOD	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	January and August	January and August	GoP	22,000.00	22,000.00	-	-
-	ENGAS/EBUDGET WORKSHOP - REGIONWIDE	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	September	September	GoP	192,100.00	192,100.00	-	-
-	CY 2025 YEAR END ASSESSMENT all sectors	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	December	December	GoP	123,000.00	123,000.00	-	-
-	REGIONAL WORKSHOP ON THE PREPARATION AND FINALIZATION OF THE FY 2026 WFP, BEDS	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	November	November	GoP	434,600.00	434,600.00	-	-
-	ONLINE ORIENTATION ON THE PREPARATION OF FY 2026 WFP - BEDS	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	November	November	GoP	13,200.00	13,200.00	-	-
-	ASSESSMENT ON GAD PLANS AND PROGRAMS	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	July	July	GoP	30,000.00	30,000.00	-	-
-	CORE COMPETENCY TRAININGS (in house)	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	June and September	June and September	GoP	186,000.00	186,000.00	-	-

-	Technical Training (training institution)	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	March, June and September	March, June and September	GoP	279,999.00	279,999.00	-	-
-	Conduct orientation/re-orientation/seminar on GAD and GAD related laws or policies	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	March	March	GoP	67,700.00	67,700.00	-	-
-	Conduct basic training on GAD (i.e., GMEF, HGDG, GA tools)	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	May	May	GoP	27,500.00	27,500.00	-	-
-	Training activity on stress management, and spiritual upliftment, moral recovery program, values formation, restoration and recollection	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	October	October	GoP	80,700.00	80,700.00	-	-
-	ATTENDANCE TO THE CONDUCT OF CY 2024 REGIONAL YEAR-END SUMMATIVE ASSESSMENT (PERFORMANCE REVIEW)	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	January	January	GoP	185,700.00	185,700.00	-	-
-	NATIONAL ONLINE ORIENTATION ON THE PREPARATION OF FY 2026 AGENCY INDICATIVE PLAN AND BUDGET PROPOSAL	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	February	February	GoP	14,300.00	14,300.00	-	-
-	WORKSHOP ON THE PREPARATION OF FY 2026 INDICATIVE PLAN AND BUDGET PROPOSAL	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	February	February	GoP	452,600.00	452,600.00	-	-
-	REGIONAL REVIEW PLANNING AND ASSESSMENT SESSION (RRPAS)	STOD	NO	NP-53.10 Lease of Real Property and Venue	SEMESTRAL	N/A	April and October	April and October	GoP	347,400.00	347,400.00	-	-
-	Participation in Women's Month Celebration/activities and programs organized by th DAR and/or interagencies	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	March	March	GoP	100,000.00	100,000.00	-	-
-	Conduct of anti-VAWC activities in observance of the 18-day campaign to end VAW	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	November	November	GoP	100,000.00	100,000.00	-	-
-	Conduct of community outreach programs	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	November	November	GoP	100,002.00	100,002.00	-	-
-	Region 2 HRMPSB Meeting	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January	January	GoP	28,000.00	28,000.00	-	-
-	Conduct of Qualifying Written Examination (QWE)	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January	January	GoP	550.00	550.00	-	-
-	Panel Interview	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	March	March	GoP	9,450.00	9,450.00	-	-
-	Deliberation of the Regional HRMPSB for the vacancies	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	May	May	GoP	108,950.00	108,950.00	-	-

-	Review of Deliberation Result	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	June	June	GoP	16,200.00	16,200.00	-	-
-	CAF Finalization/ SODR/ Appointment Preparation- HRMP SB/Secretariat	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	June	June	GoP	39,200.00	39,200.00	-	-
-	MASS OATH TAKING	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	June	June	GoP	104,500.00	104,500.00	-	-
-	Opening/Closing Meeting (Internal Quality Audit)	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	August	August	GoP	12,000.00	12,000.00	-	-
-	Pre-Audit Confrence/Actual Internal Quality Audit	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	August	August	GoP	28,600.00	28,600.00	-	-
-	IQA Writeshop	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	August	August	GoP	18,200.00	18,200.00	-	-
-	Internal Quality Auditors Quarterly Meeting	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	January, April, July and October	January, April, July and October	GoP	28,600.00	28,600.00	-	-
-	Management Review	STOD	NO	NP-53.10 Lease of Real Property and Venue	ANNUALLY	N/A	October	October	GoP	70,000.00	70,000.00	-	-
-	Surveillance Audit	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	November	November	GoP	60,000.00	60,000.00	-	-
-	RPMT MEETING	STOD	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	February and August	February and August	GoP	8,640.00	8,640.00	-	-
-	PRAISE COMMITTEE MEETING	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	June	June	GoP	19,920.00	19,920.00	-	-
-	PERSONNEL OFFICERS WORKSHOP	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January	January	GoP	20,580.00	20,580.00	-	-
-	SALAMAT MABUHAY PROGRAM	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	40,210.00	40,210.00	-	-
-	Press Conference - DAR-PIA Tipon Tipan	STOD	NO	NP-53.9 - Small Value Procurement	SEMESTRAL	N/A	March and September	March and September	GoP	33,900.00	33,900.00	-	-
-	Workshop on the Preparation of Quarterly Publication	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	March, June, September, December	March, June, September, December	GoP	15,400.00	15,400.00	-	-
-	Radio Program Guesting	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	35,100.00	35,100.00	-	-
-	EXECOM MEETING	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	February, April, July and October	February, April, July and October	GoP	77,650.00	77,650.00	-	-
-	STOD Year End Assessment cum Christmas Program	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	December	December	GoP	28,000.00	28,000.00	-	-
-	DRY RUN -MID YEAR/YEAR END ASSESSMENTS	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	January and July	January and July	GoP	44,000.00	44,000.00	-	-
-	DAR-COA Entrance/Exit Conference	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	March and September	March and September	GoP	50,350.00	50,350.00	-	-
-	Travelling Expenses	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	1,500,000	1,500,000	-	-
-	Fuel, Oil and Lubricants	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	January to December	January to December	GoP	600,000.00	600,000.00	-	-
-	Water (Utilities)	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	160,000.00	160,000.00	-	-
-	Electricity (Utilities)	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,000,000.00	2,000,000.00	-	-
-	Janitorial Services	STOD	YES	Competitive Bidding	November	December	December	December	GoP	800,000.00	800,000.00	-	-
-	Security Services	STOD	YES	Competitive Bidding	November	December	December	December	GoP	2,300,000.00	2,300,000.00	-	-
-	Postage	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00	-	-
-	Landline	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	130,000.00	130,000.00	-	-
-	Internet	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	50,000.00	50,000.00	-	-
-	Cable, Satellite	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	10,000.00	10,000.00	-	-
-	Auditing Services	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00	-	-

-	Other Professional Fees	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,400,000.00	1,400,000.00	-	-	
-	Other General Services	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	180,000.00	180,000.00	-	-	
-	Taxes Duties & Licenses	STOD	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00	-	-	
-	Fidelity Bond	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	300,004.00	300,004.00	-	-	
-	Insurance Expenses	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	130,000.00	130,000.00	-	-	
-	RM - Other Land Improvement	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	20,000.00	20,000.00	-	-	
-	RM - Building	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	2,200,000.00	2,200,000.00	-	-	
-	RM - Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	Monthly	Monthly	GoP	400,000.00	400,000.00	-	-	
-	RM- Office Equipment	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	February, May, August, and November	February, May, August, and November	GoP	100,000.00	100,000.00	-	-	
-	RM- Office Equipment (ICT)	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	February, July, August, November	February, July, August, November	GoP	50,000.00	50,000.00	-	-	
-	RM - Semi-Expen. Mach. and Equip. Exps. - Office Equip..	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	May	May	GoP	10,000.00	10,000.00	-	-	
-	RM - Semi-Expen. Mach. and Equip. Exps. - ICT Equip..	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	July	July	GoP	10,000.00	10,000.00	-	-	
-	RM - Semi-Expen. Mach. and Equip. Exps. - Communication Equip	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April	April	GoP	10,000.00	10,000.00	-	-	
-	RM - Semi-Expen. Mach. and Equip. Exps. -Printing Equip	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	March	March	GoP	10,000.00	10,000.00	-	-	
-	RM - Semi Expendable Furniture & Fixture	STOD	NO	NP-53.9 - Small Value Procurement	ANNUALLY	N/A	April	April	GoP	10,000.00	10,000.00	-	-	
-	Rent- Motor Vehicles	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00	-	-	
-	Transportation Expenses	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	Quarterly	Quarterly	GoP	50,000.00	50,000.00	-	-	
-	Printing and Publication	STOD	NO	NP-53.9 - Small Value Procurement	QUARTERLY	N/A	Quarterly	Quarterly	GoP	200,000.00	200,000.00	-	-	
-	Advertising Expenses	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	-	-	
-	ICT Software Subscription	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	September	September	GoP	100,000.00	100,000.00	-	-	
-	Other Subscription Expenses	STOD	NO	NP-53.9 - Small Value Procurement	MONTHLY	N/A	Monthly	Monthly	GoP	20,000.00	20,000.00	-	-	
										<b>GRAND TOTAL</b>	<b>24,958,506</b>	<b>24,958,506</b>	-	-

Prepared by:  
  
**EDITHA ANDRES**  
 BAC Secretariat

Recommending approval:  
  
**JENALYN F. BALEVA**  
 BAC Chairman

Approved  
  
**PRIMO LARA HOPE**



**APPENDIX "1"**

**POSTING CERTIFICATION**

This is to certify that the **Department of Agrarian Reform Regional Office 2** has posted its **Annual Procurement Plan (APP) Non-CSE for FY 2025** on January 31, 2025, at conspicuous place within the premises of the Procuring Entity, pending posting at agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020,<sup>1</sup> this 31<sup>st</sup> of January 2025.

**EDITHA M. ANDRES**  
*Head, Bids and Awards Committee Secretariat*

---

<sup>1</sup> Annex A of the GPPB Resolution No. 11-2020 dated 20 May 2020



**APPENDIX "1"**

**POSTING CERTIFICATION**

This is to certify that the **Department of Agrarian Reform Regional Office 2** has posted its **Annual Procurement Plan (APP) Non-CSE for FY 2025** on January 31, 2025, at conspicuous place within the premises of the Procuring Entity, pending posting at agency website.

This certification is being issued in compliance with GPPB Circular No. 02-2020,<sup>1</sup> this 31<sup>st</sup> of January 2025.

**EDITHA M. ANDRES**  
*Head, Bids and Awards Committee Secretariat*

---

<sup>1</sup> Annex A of the GPPB Resolution No. 11-2020 dated 20 May 2020