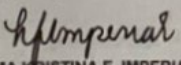

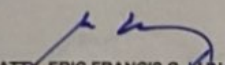


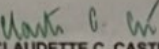
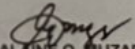
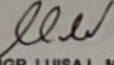
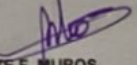
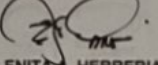


DEPARTMENT OF AGRARIAN REFORM QUEZON I Annual Procurement Plan for FY2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 320100000000000 330100000000000	APP-CSE-DBM	DARPO-Q1	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	652,693.00	652,693.00		Supplies available at procurement services
100000100001000 310100100001000 320100000000000 330100000000000	APP-CSE- NOT AVAILABLE AT DBM	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan- Dec 2025	Jan- Dec 2025	GoP	137,117.00	137,117.00		Supplies based on Approved APP CSE but not available at PS DBM
	GENERAL MANAGEMENT & SUPERVISION												
100000100001000	Accountable Forms	STOD	NO	Direct Contracting	N/A	N/A	Mar-25	Mar-25	GoP	10,000.00	10,000.00		
100000100001000	Fuel, Oil and Lubricants	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	982,000.00	982,000.00		Fuel & oil expenses for DARPO Vehicle
100000100001000	Water	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	120,000.00	120,000.00		Water Expenses
100000100001000	Electricity	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	900,000.00	900,000.00		Electricity Expenses for DARPO, Legal & DARAB Office
	Communications												
100000100001000	Landline	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	50,000.00	50,000.00		Communication Expenses
100000100001000	Mobile	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	351,000.00	351,000.00		Telephone Expenses
100000100001000	Internet	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	300,000.00	300,000.00		Internet Expenses
100000100001000	Cable, Satellite, Telegraph & Radio Expenses	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	30,000.00	30,000.00		Cable Expenses
	General Services												
100000100001000	Janitorial	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	400,000.00	400,000.00		Janitorial Services for DARPO & Legal & DARAB Office
100000100001000	Security	DARPO-Q1	YES	Competitive Bidding	Oct-24	Nov-24	Jan-25	Jan-25	GoP	751,100.76	751,100.76		Provision for Security Guard DARPO & DARAB Office
100000100001000	Other General Services	DARPO-Q1	NO	Direct Contracting	N/A	N/A	Jan-25	Jan-25	GoP	1,706,000.00	1,706,000.00		Expense for COS Services
100000100001000	Legal Services	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-25	Jan-25	GoP	51,000.00	51,000.00		Expenses for Legal Services
310100100001000	Survey Expenses	LTSP	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Apr- Sep 2025	Apr- Sep 2025	GoP	179,000.00	179,000.00		Survey Expenses
	Rent/Lease Expenses												
100000100001000	Rents - Building	DARPO-Q1	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-25	Jan-25	GoP	180,000.00	180,000.00		Rent Expenses for DARAB Office
	Repair and Maintenance												
100000100001000	Office Equipment	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	330,000.00	330,000.00		Repair & Maintenance of Office Equipment
100000100001000	ICT Equipment	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		Repair & Maintenance of ICT Equipment
100000100001000	Motor Vehicle	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	510,000.00	510,000.00		Repair & Maintenance of Motor Vehicle
100000100001000	Printing and Publication Expenses	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Printing Materials
100000100001000	Transportation and Delivery Expenses	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Transportation and Delivery
100000100001000	Representation Expenses	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	122,000.00	122,000.00		Expenses for Representation
100000100001000	Awards/Rewards Expenses	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00		Awards
100000100001000	Rewards and Incentives	DARPO-Q1	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	165,000.00	165,000.00		Rewards
32010010004000	Office Equipment	ALS-Legal	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-25	Jun-25	GoP	70,000.00	70,000.00		Office Equipment

32010010001000	Furniture and Fixtures	ALS-DARAB	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-25	Jun-25	GoP	33,000.00	33,000.00	Furniture and Fixtures
	LAND TENURE SERVICES											
	Trainings and Conference											Training/ Representation for LTSP
310100100004000	GAD Awareness and Senior Citizen	LTSP	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Mar-25	Mar-25	GoP	4,850.00	4,850.00	
310100100004000	LTS CY 2024 Assessment and Planning for 2025	LTSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-25	Apr-25	GoP	26,150.00	26,150.00	
	AGRARIAN LEGAL SERVICE DARAB											
	Trainings and Conference											Training/ Representation for DARAB
32010010002000	GAD Awareness	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-25	Mar-25	GoP	24,000.00	24,000.00	
32010010002000	Joint Meeting of PARAD, ALS, LTSP and STOD	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00	
32010010002000	Senior Citizen/PWD Activity	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	
	LEGAL											
	Trainings and Conference											Training/ Representation for Legal
32010010003000	Monthly Meeting/	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	
3201001004000	1st Quarter Assessment cum fastracking	ALS	NO	NP-53.10 Lease of Real Property and Venue	Feb-25	N/A	Mar-25	Mar-25	GoP	61,000.00	61,000.00	
3201001004000	GAD	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-25	Mar-25	GoP	50,000.00	50,000.00	
3201001004000	Latest Rules on Land Valuation and Just Compensation Cases	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-25	Apr-25	GoP	58,500.00	58,500.00	
3201001004000	Policies and Procedures of BALA (Different Sectors of BALA)	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-25	May-25	GoP	46,500.00	46,500.00	
3201001004000	Semestral Assessment and Fastracking	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-25	Jun-25	GoP	61,000.00	61,000.00	
3201001004000	Effective Client Communication, Techniques and Approach	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-25	Jul-25	GoP	106,000.00	106,000.00	
3201001004000	2nd Quarter Assessment	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Aug-25	Aug-25	GoP	31,000.00	31,000.00	
3201001004000	3rd Quarter Assessment	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-25	Sep-25	GoP	22,000.00	22,000.00	
3201001004000	Fast Tracking of Pending Cases	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-25	Nov-25	GoP	61,000.00	61,000.00	
3201001004000	Year-end Assessment cum Fastracking	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec-25	Dec-25	GoP	39,000.00	39,000.00	
	AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY											
	Trainings and Conference											Training/ Representation for ARBDSP
50202010 02	Conduct of Feedbacking Session/Presentation of IT-EASY ARC (ITEMA 2021) Result to PPBDD Staff Cum Planning Session	ARBODSP	NO	NP-53.10 Lease of Real Property and Venue	Sep to Nov 2025	N/A	Sep to Nov 2025	Sep to Nov 2025	GoP	49,500.00	49,500.00	Residential
50202010 02	Conduct of Feedbacking Session/Presentation of IT-EASY ARC (ITEMA) result to ARBOs	ARBODSP	NO	NP-53.10 Lease of Real Property and Venue	Sep to Nov 2025	N/A	Sep to Nov 2025	Sep to Nov 2025	GoP	55,000.00	55,000.00	On-Site
50202010 02	Training on Sustainability Monitoring and	ARBODSP	NO	NP-53.10 Lease of Real Property and Venue	Apr to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	34,000.00	34,000.00	Off-site
50202010 02	Trainings on Supervision, Management, Monitoring and Evaluation	ARBODSP	NO	NP-53.9 - Small Value Procurement	Apr to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	91,500.00	91,500.00	On-Site
50202010 02	Capacity Building on Organizational Building and Management/ Governance-related Activities	ARBODSP	NO	NP-53.9 - Small Value Procurement	Apr to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	536,000.00	536,000.00	On-Site/ different barangays

	> Strategic and Planning WS	ARBOSP										
	> Policy and Policy Planning WS	ARBOSP										
	> Simple Bookkeeping and Accounting	ARBOSP										
	> Training on Leadership and Governance	ARBOSP										
	MES Training for newly formed ARBOs	ARBOSP										
50202010 02	BARC Operationalization and Strengthening	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	64,000.00	64,000.00	On-Site
50202010 02	Training on Product Development	ARBOSP	NO	NP-53.9 - Small Value Procurement	July to Sep 2025	N/A	Jul to Sep 2025	Jul to Sep 2025	GoP	20,000.00	20,000.00	On-Site
50202010 02	Training on MicroFinance Program	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Jun 2025	N/A	May 2025	May 2025	GoP	130,000.00	130,000.00	On-Site
50202010 02	VLFD Seminar with starter kit	ARBOSP	NO	NP-53.9 - Small Value Procurement	July to Sep 2025	N/A	Aug 2025	Aug 2025	GoP	130,000.00	130,000.00	On-Site/ Residential
50202010 02	Small Claims Seminar cum Policy Enhancement under PBD Lawyering	ARBOSP	NO	NP-53.9 - Small Value Procurement	May to Sep 2025	N/A	May to Aug 25	May to Aug 25	GoP	20,000.00	20,000.00	On-Site
50202010 02	Farm Business School Sessions 1-25	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Jun 2025	N/A	Mar 2025	Mar 2025	GoP	30,000.00	30,000.00	On-Site
50202010 02	Training on Enhanced Partnership Against Hunger and Poverty (E-PAHP)	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Jun 2025	N/A	Mar 2025	Mar 2025	GoP	100,000.00	100,000.00	On-Site
50202010 02	Training on Marketing Assistance for ARBOs	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	210,000.00	210,000.00	On-Site
50202010 02	Training on APCP (ALERT ARBOs)	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	150,000.00	150,000.00	On-Site
50202010 02	Training on RSBSA for ARBs	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Oct 2025	N/A	Apr to Oct 2025	Apr to Oct 2025	GoP	10,000.00	10,000.00	
50202010 02	Seminar on Climate Change/Sustainable Livelihood Support for Disaster Affected Areas	ARBOSP	NO	NP-53.9 - Small Value Procurement	May to Aug 2025	N/A	May to Aug 2025	May to Aug 2025	GoP	525,000.00	525,000.00	On-Site
	Seminar on Major Crop-based Block Farm Productivity Enhancement	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Jun 2025	N/A	May-25	May-25	GoP	225,000.00	225,000.00	On-Site
	Subsidies											
3300000000000000	Farm machineries and Equipment for SLS	ARBOSP	NO	NP-53.9 - Small Value Procurement	May to Jun 2025	N/A	May-25	May-25	GoP	900,000.00	900,000.00	Climate Resilient Farm Productivity Program (CRFPSP)
3300000000000000	Farm machineries and Equipment for MCB	ARBOSP	NO	Competitive Bidding	May to Jun 2025	N/A	May-25	May-25	GoP	1,500,000.00	1,500,000.00	Climate Resilient Farm Productivity Program (CRFPSP)
3300000000000000	Support Facility and Equipment	ARBOSP	NO	NP-53.9 - Small Value Procurement	Mar to Jun 2025	N/A	Aug-25	Aug-25	GoP	500,000.00	500,000.00	VLFD
TOTAL:										14,416,910.76	14,416,910.76	

Prepared by:  MAKRISTINA F. IMPERIAL BAC Secretariat	Reviewed by:  VENUS M. LIWAG Budget Officer II	Recommending Approval: BIDS AND AWARDS COMMITTEE			Approved by:  ATTY. ERIC FRANCIS G. LUNA Provincial Agrarian Reform Program Officer II Head of the Procuring Entity
		 LILIBETH P. YANEZA Member	 ANNABELLA P. ESCUDERO Member	 CLAUDETTE C. CASTILLO Member	 LALAINE Q. MUZARES Member
		 ENGR. LUISA L. MERLE Member	 ODETTE F. NUROS Member	 ELENITA A. HERRERIA BAC Chairperson	