

DEPARTMENT OF AGRARIAN REFORM - REGION 08, REGIONAL OFFICE Indicative Annual Procurement Plan (APP) FY -2025

REGION : VIII - Regional Office

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Supply & delivery of common-use Office Supplies available at PS-DBM	All Sectors	No	Agency to Agency	Jan. & July 2025	Jan. & July 2025	Jan. & July 2025	Jan. & July 2025	GOP	4,186,828.40	4,186,828.40		
5020301002	Supply & delivery of common-use Office Supplies not available at PS-DBM	All Sectors	YES	Public Bidding	Jan. & July 2025	Jan. & July 2025	Jan. & July 2025	Jan. & July 2025	GOP	7,113,062.20	7,113,062.20		
5021202000	Supply & delivery of 14 Janitorial Services	STOD	Yes	Public Bidding	12-Aug-24	12-Aug-24	Sept. 2024	Sept. 2024	GOP	2,759,982.65	2,759,982.65		
5021203000	Supply & delivery of 10 Security Service	STOD	Yes	Public Bidding	12-Aug-24	Sept. 2024	Sept. 2024	Sept. 2024	GOP	2,696,998.00	2,696,998.00		
5020301002	Utilities (Electric, Water Internet & Fuel)	All Sectors	No	Direct Contracting	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	3,245,000.00	3,245,000.00		
5020301002	Procurement of printing, publication, transportation & rentals of equipments	STOD	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	400,000.00	400,000.00		
	Trainings/Conferences												
5020201002	Catering Services of meals and snacks with accommodation of Seminar-Workshop on Preparation and Reconciliation of Financial Reports and Discussion of other Accounting Matters (60,000.00/activity)	STO-Accounting	NO	SVP	Jan,May,June & Nov.	Jan,May,June & Nov.	Jan,May,June & Nov.	Jan,May,June & Nov.	GOP	240,000.00	240,000.00		
5020201002	Catering services meals and snacks with accommodation for Seminar-Workshop on COA, DBN, BIR and other Reportorial Agencies' issuancies(60,000.00/activity)	STO-Accounting	NO	SVP	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	GOP	240,000.00	240,000.00		
5020201002	Catering Services melas and snacks for Seminar-Workshop on eNGAs Implementation(60,000.00/activity)	STO-Accounting	NO	SVP	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	Feb.,July, Sept. & Dec. 2025	GOP	240,000.00	240,000.00		
5020201002	Meals & Snacks for the Regional Office STOD Monthly Conference	STO-Admin & RPU	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	350,000.00	350,000.00		
5020201002	Meals and snacks with accommodation for the STOD Regionwide Quarterly Assessment Conference	STO-Admin & RPU	NO	Lease of Venue	Feb., May, Aug & Oct 2025	Feb., May, Aug & Oct 2025	Feb., May, Aug & Oct 2025	Feb., May, Aug & Oct 2025	GOP	360,000.00	360,000.00		
5020201002	Meals and Snacks CARP Anniversary Celebration/Cultural & Social Celebration	STO-Admin & RPU	NO	SVP	Jun-25	Jun-25	Jun-25	Jun-25	GOP	230,000.00	230,000.00		
5020201002	Meals and snacks (Organize & make arrangements for BAC meetings ,Pre Proc & Pre Bid Confe & contract signing)	STO-Admin & RPU	NO	SVP	Jan.Dec., 2025	Jan.Dec., 2025	Jan.Dec., 2025	Jan.Dec., 2025	GOP	195,000.00	195,000.00		
5020201002	Meals and snacks for the Procurement Review & Planning Workshop (PPMP & APP) 45 pax for two (2) days	STO-Admin & RPU	NO	SVP	Aug., 2025	Aug., 2025	Aug., 2025	Aug., 2025	GOP	95,000.00	95,000.00		
5020201002	Meals and snacks with accommodation Procurement Planning Conference (semestral)	STO-Admin & RPU	NO	Lease of Venue	May & Aug., 2025	May & Aug., 2025	May & Aug., 2025	May & Aug., 2025	GOP	300,000.00	300,000.00		

5020201002	Meals and snacks for the Meeting/Conferences with DARCO Personnel & other stakeholders	STO-Admin & RPU	NO	SVP	Jan-Dec., 2025	Jan-Dec., 2025	Jan-Dec., 2025	Jan-Dec., 2025	GOP	120,000.00	120,000.00		
5020201002	Meals and snacks for the STOD Quarterly Staff Conference	STO-Admin & RPU	NO	SVP	Feb,May, Aug, Oct. 2025	Feb,May, Aug, Oct. 2025	Feb,May, Aug, Oct. 2025	Feb,May, Aug, Oct. 2025	GOP	120,000.00	120,000.00		
5020201002	Meals and snacks with venue for the Team Building Cum/Family Day	STO-Admin & RPU	NO	Lease of Venue	May-25	May-25	May-25	May-25	GOP	210,000.00	210,000.00		
5020201002	Meals and snacks for the QMS Sectoral Review of documents (Document Review and Report Preparation, Site Audit , Surveillance Audit and Certification	STO-Admin & RPU	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	500,000.00	500,000.00		
5020201002	Catering Services and Accommodation for Monthly Updating/Conferences/Orientations (45,000.00 per month)	STO-Personnel	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	540,000.00	540,000.00		
5020201002	Catering Services and Accommodation for HRMPSB Deliberations (10 sessions per semester at 15,000.00 per session)	STO-Personnel	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	300,000.00	300,000.00		
5020201002	Catering Services and Accommodation for HRMPSB Meetings (9500.00 per session)	STO-Personnel	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	114,000.00	114,000.00		
5020201002	Catering Services and Accommodation for for the conduct of Entry and Promotional Examinations(once per semester at 15,000 per schedule)	STO-Personnel	NO	Lease of Venue	March & Aug 2025	March & Aug 2025	March & Aug 2025	March & Aug 2025	GOP	114,000.00	114,000.00		
5020201002	Supply and delivery of 20 pax 3 meals and 2 snacks with accomodation for 3 days for the conduct of Semestral Conference with DARPO's Supply/Property Officers.	STO-Supply	NO	SVP	May & Dec. 2025	May & Dec. 2025	May & Dec. 2025	May & Dec. 2025	GOP	144,000.00	144,000.00		
5020201002	Supply and delivery of 20 pax 3 meals and 2 snacks with accomodation for 5 days for the conduct of inventory by DARCO personnel	STO-Supply	NO	Lease of Venue	Jun-25	Jun-25	Jun-25	Jun-25	GOP	240,000.00	240,000.00		
5020201002	Meals and snacks for the Orientation on Records Disposition Program for CY 2025	STO-Records	NO	SVP	Apr-25	Apr-25	Apr-25	Apr-25	GOP	26,000.00	26,000.00		
5020201002	Meals and snacks for the Conference Workshop in Preparation of CY 2025 Records Mgt. Performance	STO-Records	NO	SVP	Mar-25	Mar-25	Mar-25	Mar-25	GOP	36,000.00	36,000.00		
5020201002	Meals and snacks for the Sectoral-Orientation Workshop on the Inventory & Disposal of Valueless Records	STO-Records	NO	SVP	Jul-25	Jul-25	Jul-25	Jul-25	GOP	52,000.00	52,000.00		
5020201002	Meals and Snacks for the Preparation of Records Disaster Preparedness & Emergency Response Procedure for CY 2025	STO-Records	NO	SVP	Feb. 2025	Feb. 2025	Feb. 2025	Feb. 2025	GOP	50,000.00	50,000.00		
5020201002	Meals and snacks for the Conference on the Presentation of CY 2025 Records Mgt. 1st Semester Accomplishment	STO-Records	NO	SVP	Jul-25	Jul-25	Jul-25	Jul-25	GOP	75,000.00	75,000.00		
5020201002	Meals and snacks for the Quarterly Conference Workshop on the Regional & Provincial Records Mgt. Performance	STO-Records	NO	SVP	March, June, Sept. & Dec. 2025	March, June, Sept. & Dec. 2025	March, June, Sept. & Dec. 2025	March, June, Sept. & Dec. 2025	GOP	200,000.00	200,000.00		

5020201002	Meals , snacks, venue and accommodation for the Strategic Planning, Quarterly Assessment, Performance Review and Pagdayaw Awards (60 Pax/Session)	STO-Planning	NO	Lease of Venue	Jan., July & Oct. 2025	Jan., July & Oct. 2025	Jan., July & Oct. 2025	Jan., July & Oct. 2025	GOP	900,000.00	900,000.00		
5020201002	Meals and snacks for the Monthly Operational Conference and/or Meetings (20 Pax/Session)	STO-Planning	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	250,000.00	250,000.00		
5020201002	Meals and snacks for the Preparation of Agency Performance Measures - FY 2026 (40 Pax/Session)	STO-Planning	NO	Lease of Venue	Apr-25	Apr-25	Apr-25	Apr-25	GOP	225,000.00	225,000.00		
5020201002	Meals and snacks for the Preparation of Budget Execution Documents - FY 2026 (40 Pax/Session)	STO-Planning	NO	Lease of Venue	Oct.-Nov. 2025	Oct.-Nov. 2025	Oct.-Nov. 2025	Oct.-Nov. 2025	GOP	300,000.00	300,000.00		
5020201002	Meals and snacks for the Hosting of AGIO Meeting (60 pax)	STO-Information	NO	SVP	Sept. 2025	Sept. 2025	Sept. 2025	Sept. 2025	GOP	48,000.00	48,000.00		
5020201002	Meals and Press Conferences (30 pax/activity)	STO-Information	NO	Lease of Venue	Feb., June, Sept. & Dec. 2025	Feb., June, Sept. & Dec. 2025	Feb., June, Sept. & Dec. 2025	Feb., June, Sept. & Dec. 2025	GOP	96,000.00	96,000.00		
5020201002	Meals, snacks, and venue for the GAD Seminars/Safety Seminars	STO-GAD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	600,000.00	600,000.00		
5020201002	Honorarium for Speakers /Doctors	STO-GAD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	120,000.00	120,000.00		
5020201002	Meals, snacks & venue for the Medical Mission for DAR Employees, Senior Citizen and PWD	STO-GAD	NO	SVP	Mar-25	Mar-25	Mar-25	Mar-25	GOP	300,000.00	300,000.00		
5020201002	Meals & snacks for the Disaster Preparedness seminar workshop/fire drill and basic first aid	STO-GAD	NO	SVP	March, June & Sept. 2025	March, June & Sept. 2025	March, June & Sept. 2025	March, June & Sept. 2025	GOP	250,000.00	250,000.00		
5020201002	Meals & snacks for the Mainstreaming GAD P/A/Ps	STO-GAD	NO	SVP	Jun-25	Jun-25	Jun-25	Jun-25	GOP	90,000.00	90,000.00		
5020201002	Meals and snacks for the Training on Access Information for ARBs	STO-GAD	NO	SVP	Jun-25	Jun-25	Jun-25	Jun-25	GOP	90,000.00	90,000.00		
5020201002	Meals, snacks & venue for the 18 days Campaign against violence against women and children	STO-GAD	NO	Lease of Venue	Nov. 2025	Nov. 2025	Nov. 2025	Nov. 2025	GOP	180,000.00	180,000.00		
5020201002	Meals & Snacks Tarpaulin for GAD Activities	STO-GAD	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	10,000.00	10,000.00		
5020201002	Meals & Snacks for the Blood Letting Activity	STO-GAD	NO	SVP	Feb. & June 2025	Feb. & June 2025	Feb. & June 2025	Feb. & June 2025	GOP	80,000.00	80,000.00		
5020201002	Meals & Snacks for the Womens Month Celebration	STO-GAD	NO	SVP	Mar-25	Mar-25	Mar-25	Mar-25	GOP	260,000.00	260,000.00		
5020201002	Meals , Snacks & venue for the Senior Citizens and PWD day	STO-GAD	NO	SVP	Aug., 2025	Aug., 2025	Aug., 2025	Aug., 2025	GOP	82,700.00	82,700.00		
5020201002	Meals, snacks & venue for the onboarding Orientation to Newly Hired Personnel	STO-HRD	NO	Lease of Venue	Feb-Dec. 2025	Feb-Dec. 2025	Feb-Dec. 2025	Feb-Dec. 2025	GOP	300,000.00	300,000.00		
5020201002	Meals, Snacks & venue for the Re-orientation on Office Policies and Directives to All Permanent Personnel	STO-HRD	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	150,000.00	150,000.00		

5020201002	Meals, Snacks & venue for the Learning and Development (L&D) Pointpersons Meeting	STO-HRD	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	100,000.00	100,000.00		
5020201002	Meals & snacks for the Coordination Meeting for DSP-DARBs Program	STO-HRD	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	50,000.00	50,000.00		
5020201002	Meals & Snacks for the Conference-Review on HR Manuals and Systems	STO-HRD	NO	SVP	Feb. 2025	Feb. 2025	Feb. 2025	Feb. 2025	GOP	50,000.00	50,000.00		
5020201002	Meals and Snacks for the HRD Planning, Preparation, and Implementation Monitoring of L&D Plan	STO-HRD	NO	SVP	Mar-25	Mar-25	Mar-25	Mar-25	GOP	50,000.00	50,000.00		
5020201002	Meals and Snacks for the STO QMS Planning and Review Sessions	STO-HRD	NO	SVP	Jan-March 2025	Jan-March 2025	Jan-March 2025	Jan-March 2025	GOP	150,000.00	150,000.00		
5020201002	Meals and Snacks for the STO QMS Meetings	STO-HRD	NO	SVP	Feb. 2025	Feb. 2025	Feb. 2025	Feb. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals and Snacks for the QMS Pillars Conference-Meeting	STO-HRD	NO	SVP	Mar-25	Mar-25	Mar-25	Mar-25	GOP	100,000.00	100,000.00		
5020201002	Meals and Snacks for the Management Review	STO-HRD	NO	SVP	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	Jan-Feb 2025	GOP	250,000.00	250,000.00		
5020201002	Meals and Snacks for the Regional HRDC/ PMT/ PRAISE Meetings	STO-HRD	NO	SVP	Jan-Nov. 2025	Jan-Nov. 2025	Jan-Nov. 2025	Jan-Nov. 2025	GOP	90,000.00	90,000.00		
5020201002	Meeting Conference with Top Management	STO-HRD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals and Snacks for the RCAO's Conference with STO Section Chiefs	STO-HRD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals and Snacks for the Preparation Meeting for Upcoming Activities	STO-HRD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	100,000.00	100,000.00		
5020201002	In-house Trainings (Admin training, Finance training, Frontline Service Seminar, QMS trainings, Enhancement and Capability trainings, Values Re-orientation, Complete Staff Work training, Business Correspondence Seminar-Workshop, etc.)	STO-HRD	NO	Agency to Agency	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	600,000.00	600,000.00		
5020201002	Registration fees to external trainings (Civil Service Commission, CSI, COA, DAP, DBM, HURIS, SCCE Training Center, etc.)	STO-HRD	NO	Agency to Agency	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	500,000.00	500,000.00		
5020201002	Meals, Snacks & Venue for the Cashier's Training/Seminar	STO-Cashier	NO	Lease of Venue	Jan-July 2025	Jan-July 2025	Jan-July 2025	Jan-July 2025	GOP	200,000.00	200,000.00		
5020201002	25 Pax Meals & Snacks (Meeting/Conference with DARPO Personnel, Farmer Beneficiaries and other Stakeholders)	STO-RD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	210,000.00	210,000.00		
5020201002	20 Pax Meals & Snacks for MANCOM Meeting	STO-RD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	672,000.00	672,000.00		
5020201002	30 Pax Meals and Snacks with accommodation for EXECOM Meeting	STO-RD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	600,000.00	600,000.00		
5020201002	Meals and Snacks for the Quarterly Staff Meetings	STO-ARDA	NO	SVP	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	GOP	40,000.00	40,000.00		

5020201002	Meals & Snacks for the Complete Staff Work Training	STO-ARDA	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	30,000.00	30,000.00		
5020201002	Meals & Snacks for the Office Software Proficiency and Database Management Training	STO-ARDA	NO	SVP	Feb-25	Feb-25	Feb-25	Feb-25	GOP	30,000.00	30,000.00		
5020201002	Meals , snacks & venue for the Preparation of Budget and Financial Accountability Reports (BFARs) Monthly	STO-Budget	NO	Lease of Venue	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	392,400.00	392,400.00		
5020201002	Meals, venue & accommodation for the Finalization and Online Submission of Budget and Financial Accountability Reports (Quarterly)	STO-Budget	NO	Lease of Venue	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	Jan, May, Aug. & Nov. 2025	GOP	600,000.00	600,000.00		
5020201002	Meals & venue for the National Online Encoding of FY 2025 Indicative Targets and Budget Proposals to the DBM Online Submission of Budget Proposal System (OSBPS)	STO-Budget	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals, venue & accommodation for the Semestral assessment of all Drivers/GSD staff regarding refresher course & Preventive Maintenance of all DARRO 08 service vehicles including other GSU concerns	STO-GSD	NO	Lease of Venue	Jun-25	Jun-25	Jun-25	Jun-25	GOP	250,000.00	250,000.00		
5020201002	Meals and snacks for the Joint Ppu Review with other DARPOs; No. of Pax: 10 @ 1 day per month	LTS	NO	SVP	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	GOP	30,000.00	30,000.00		
5020201002	Meals, snacks & venue for the Levelling-Off/Synchronization/Problem Solving Session on LTS; No. of Pax: 40	LTS	NO	Lease of Venue	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	March, June, Aug & Oct. 2025	GOP	350,000.00	350,000.00		
5020201002	Meals, venue & accommodation Cascading of New Issuances; No. of Pax: 50	LTS	NO	Lease of Venue	Jun-25	Jun-25	Jun-25	Jun-25	GOP	100,000.00	100,000.00		
5020201002	Meals & snacks for the LTS Division/ISO Conference; No. of Pax: 14	LTS	NO	SVP	Jan, March, May & July 2025	Jan, March, May & July 2025	Jan, March, May & July 2025	Jan, March, May & July 2025	GOP	42,000.00	42,000.00		
5020201002	Meals and Snacks for the RLBET Deliberation: No. of Pax: 15	LTS	NO	SVP	Nov. 2025	Nov. 2025	Nov. 2025	Nov. 2025	GOP	7,500.00	7,500.00		
5020201002	Meals and Snacks & venue for the Conduct of coordination activities/meetings within the regional level in support to DARPOs; No. of Pax: 10	LTS	NO	SVP	March, April, July & Sept. 2025	March, April, July & Sept. 2025	March, April, July & Sept. 2025	March, April, July & Sept. 2025	GOP	80,000.00	80,000.00		
5020201002	Meals & Snacks for the Emergency conference with DARCO Official	LTS	NO	SVP	Feb., May, Sept. & Oct., 2025	Feb., May, Sept. & Oct., 2025	Feb., May, Sept. & Oct., 2025	Feb., May, Sept. & Oct., 2025	GOP	60,000.00	60,000.00		
5020201002	Meals and Snacks for the Quarterly RPBDD cum QMS Staff Meeting	RPBDD	NO	SVP	Jan., July, April & Oct., 2025	Jan., July, April & Oct., 2025	Jan., July, April & Oct., 2025	Jan., July, April & Oct., 2025	GOP	51,000.00	51,000.00		
5020201002	Meals, venue and accommodation for the DAR, DTI-CARP Regional Synchronized Planning Session	RPBDD	NO	Lease of Venue	March & Nov., 2025	March & Nov., 2025	March & Nov., 2025	March & Nov., 2025	GOP	175,000.00	175,000.00		

5020201002	Meals, venue & accommodation for the RPBDD Project Consultation/ Assessments/Review and Planing Session	RPBDD	NO	Lease of Venue	June & Nov. 2025	June & Nov. 2025	June & Nov. 2025	June & Nov. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals, venue & accommodation for the ALERT ARBOs and other CAP LPMC Meeting	RPBDD	NO	Lease of Venue	March, June, Sept & Dec. 2025	March, June, Sept & Dec. 2025	March, June, Sept & Dec. 2025	March, June, Sept & Dec. 2025	GOP	200,000.00	200,000.00		
5020201002	Meals , snacks and venue fo the Conduct of IT-eASY Orientation	RPBDD	NO	Lease of Venue	Oct. 2025	Oct. 2025	Oct. 2025	Oct. 2025	GOP	74,000.00	74,000.00		
5020201002	Meals, venue & accommodation for the Legal Sector Monthly Staff Conference (15 pax, meals & snacks)	LEGAL	NO	SVP	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	Jan.-Dec, 2025	GOP	216,000.00	216,000.00		
5020201002	Meals, Snacks & venue for the Target Setting/Levelling Off of the LEGAL Sector (20 pax, meals & snacks w/ accommodation for 3 Days)	LEGAL	NO	Lease of Venue	Jan. 2025	Jan. 2025	Jan. 2025	Jan. 2025	GOP	150,000.00	150,000.00		
5020201002	Meals, Snacks & venue for the Personnel Capacity Development (11 pax once a year)	LEGAL	NO	SVP	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	Jan-Dec 2025	GOP	77,000.00	77,000.00		
5020201002	Meals & Snacks for the Cascading of Recent DAR Issuances (20 pax for 1 Day)	LEGAL	NO	SVP	Jul-25	Jul-25	Jul-25	Jul-25	GOP	36,000.00	36,000.00		
5020201002	Meals & Snacks for the Echo Seminar for 20 pax for 1 Day	LEGAL	NO	SVP	May-25	May-25	May-25	May-25	GOP	18,000.00	18,000.00		
5020201002	Meals, venue & accommodation for the Mid-Year Assessment for Legal Sector (40 pax, meals & snacks w/ accommodation for 2 Days)	LEGAL	NO	Lease of Venue	Jul-25	Jul-25	Jul-25	Jul-25	GOP	200,000.00	200,000.00		
5020201002	Meals, venue & accommodation for the Year-End Assessment for Legal Sector (40 pax, meals & snacks w/ accommodation for 2 Days)	LEGAL	NO	Lease of Venue	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	200,000.00	200,000.00		
5020201002	Meals, venue & accommodation for the Joint SPLIT & LEGAL Quarterly Assessment (40 pax, meals & snacks w/ accommodation for 2 days)	LEGAL	NO	Lease of Venue	March, June & Sept. 2025	March, June & Sept. 2025	March, June & Sept. 2025	March, June & Sept. 2025	GOP	448,800.00	448,800.00		
5020201002	Meals, venue & accommodation for the Joint SPLIT & LEGAL Year-End Assessment (40 pax, meals & snacks w/ accommodation 2 Days)	LEGAL	NO	Lease of Venue	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	192,000.00	192,000.00		
5020201002	Meals, snacks & venue for the DARAB CY 2025 Target Setting and Quality Management System (QMS) Assessment and Planning Conference	DARAB	NO	SVP	Jan-25	Jan-25	Jan-25	Jan-25	GOP	92,000.00	92,000.00		
5020201002	Meals, venue & accommodation for the DARAB 1st Quarter Assessment Conference and Strategic Planning Workshop	DARAB	NO	Lease of Venue	Mar-25	Mar-25	Mar-25	Mar-25	GOP	92,000.00	92,000.00		
5020201002	Meals, venue & accommodation for the DARAB 1st Semester Assessment and 2nd Semester Catch-up Planning Conference	DARAB	NO	Lease of Venue	Jun-25	Jun-25	Jun-25	Jun-25	GOP	92,000.00	92,000.00		
5020201002	Meals, venue & accommodation for the 3rd Quarter Assessment Conference and Zero-Backlog Action Planning	DARAB	NO	Lease of Venue	Sept. 2025	Sept. 2025	Sept. 2025	Sept. 2025	GOP	92,000.00	92,000.00		

5020201002	Meals, venue & accommodation for the DARAB Year-End Assessment Conference cum Legal Case Monitoring System (LCMS) Updating and Cleansing	DARAB	NO	Lease of Venue	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	138,000.00	138,000.00		
	OTHER ITEMS												
5020301002	Supply & delivery of various audio equipment & IT accessories	STO-GSD	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	529,970.00	529,970.00		
5021306001	Supply & delivery of construction materials for the repair & maintenance of DARRO 8 Office building	STO-GSD	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	502,000.00	502,000.00		
5020301002	Maintenance of Non-IT equipments (General Cleaning of all Split Type AC units)	STO-GSD	NO	SVP	Jan-June 2025	Jan-June 2025	Jan-June 2025	Jan-June 2025	GOP	120,000.00	120,000.00		
5021306001	Supply & delivery of spareparts for the repair & maintenance of DARRO VIII service vehicle	STO-GSD	NO	SVP	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	Jan-Dec. 2025	GOP	1,780,000.00	1,780,000.00		
	X X X X NOTHING FOLLOWS X X X												
	Total									41,784,241.25	41,784,241.25		

Prepared by:


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 OIC- Budget officer

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Approved:


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