

DEPARTMENT OF AGRARIAN REFORM  
DAR RIZAL PROVINCIAL OFFICE

DEPARTMENT OF AGRARIAN REFORM RIZAL PROVINCIAL OFFICE ANNUAL PROCUREMENT PLAN FOR CY 2025 (APP NON-CSE)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)	Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
50203010 02	APP-CSE-DBM	DAR RIZAL	NO	AA	N/A	N/A			GoP	532	532		Supplies available at procurement services	
	<b>GENERAL MANAGEMENT &amp; SUPERVISION</b>								GoP					
50203090 00	Fuel, Oil and Lubricants	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	December 2024	January 2025	GoP	875	875			
	<b>Utilities</b>								GoP					
50204010 00	Water	DAR RIZAL	NO	AA	N/A	N/A	January 2025	January 2025	GoP	70	70		Supply and Delivery of Water Service	
50204020 00	Electricity	DAR RIZAL	NO	AA	N/A	N/A	January 2025	January 2025	GoP	1000	1000			
50206010 01	Awards/Rewards Expenses	DAR RIZAL	NO	SHOPPING	N/A	N/A	Aug/Dec 2025	Aug/Dec 2025	GoP	20	20			
50206010 01	Awards and Incentives	DAR RIZAL	NO	SHOPPING	N/A	N/A	Aug/Dec 2025	Aug/Dec 2025	GoP	165	165			
	<b>Communications</b>								GoP					
50205020 02	Landline	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2025	January 2025	GoP	150	150		Provision of Cellular load for PAROs and Div. Chiefs	
50205020 01	Mobile	DAR RIZAL	NO	SHOPPING	N/A	N/A	January 2025	January 2025	GoP	200	200		DARPO Rizal Telephone Requirements	
50205030 00	Internet	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2025	January 2025	GoP	375	375		Annual Subscription of Internet Services	
50205010 00	Postage	DAR RIZAL	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March/October 2025	March/October 2025	GoP	100	100		Postage and Mailing requirements of DARPO Rizal	
	<b>General Services</b>								GoP					
50212990 99	other General Services	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	1100	1100			
50212030 00	Security	DAR RIZAL	NO	SVP	N/A	October - December 2024	January 2025	January 2025	GoP	725	725		Provision of 3 Security Guards	
50212000 00	Janitorial Services	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2025	January 2025	GoP	400	400		Provision of 2 Janitorial Attendants	
5020302000	Accountable Forms	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	5	5			
5021501001	Taxes,Duties and Licenses	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	15	15			
5021502000	Fidelity Bond	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	20	20			
5021503000	Insurance Expense	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	50	50			
	<b>Rent/Lease Expenses</b>							January 2025	GoP					
50299050 01	Rental	DAR RIZAL	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January 2025	January 2025	GoP	2625	2625			
	<b>Repair and Maintenance</b>								GoP					
50213050 02	Office Equipment	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	165	165		Repair and Maintenance of DARPO Rizal Office Equipment	
50213080 01	Motor Vehicle	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2025	January to December 2025	GoP	150	150		Repair and Maintenance of DARPO Rizal Motor Vehicles	
	<b>Trainings and Conference</b>								GoP					
	<b>AGRARIAN LEGAL SERVICE</b>								GoP					

	<b>Trainings and Conference</b>									GoP			
50202020 02	Monthly Staff Meeting/LCMS Data Cleansing/Updating/CLOA Distribution	DARAB/ALSD	NO	SVP	N/A	N/A	January/Feb/May/ April/October/November 2025	January/Feb/May/ April/October/November 2025	GoP		107.1	107.1	
50202020 02	Mid year/Year End Assessment	DARAB/ALSD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May/Dec 2025	May/Dec 2025	GoP		82.8	82.8	
50202020 02	Conducts of Adjudicators/COB's/Sheriff's Fast Tracking/Quarterly & LCMS Cleansing/Updating	DARAB	NO	Shopping	N/A	N/A	January to December 2025	January to December 2025	GoP		16	16	
50202020 02	Three day LCMS Cum 2025 Legal Strategic Planning Session	ALSD	NO	SVP	N/A	N/A	January	January	GoP		106.5	106.5	
50202020 02	Two-Day ALSD 1st Quarter Assessment and Budget Utilization	ALSD	NO	SVP	N/A	N/A	March	March	GoP		66	66	
50202020 02	Two-Day ALSD 2ND Quarter Assessment and Planning Session	ALSD	NO	SVP	N/A	N/A	June	June	GoP		28.8	28.8	
50202020 02	Two-Day ALSD Case Monitoring and ALI Fast Tracking/LCMS Updating	ALSD	NO	SVP	N/A	N/A	August	August	GoP		24	24	
50202020 02	Two-Day ALSD 3rd Quarter Assessment and Planning Session	ALSD	NO	SVP	N/A	N/A	September	September	GoP		28.8	28.8	
	<b>AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM</b>								GoP				
	<b>Trainings and Conference</b>								GoP				
50202020 01	Conduct of Information Technology-enabled Maturity Assessment Orientation /ARC Assessment	ARBDS	NO	SVP	N/A	N/A	Sept 2025	Sept 2025	GoP		45	45	
50202020 01	Focus Group Discussion(FGD) on ITeMA /ARBO Assessment	ARBDS	NO	SVP	N/A	N/A	Oct 2025	Oct 2025	GoP		34	34	
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory Compliance on SEC Registration/Renewal Requirements	ARBDS	NO	SVP	N/A	N/A	February/March/April/ May/June 2025	February/March/April/ May/June 2025	GoP		11	11	
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory compliance on CDA Annual Report Requirements	ARBDS	NO	SVP	N/A	N/A	February/March/April/ May/June 2025	February/March/April/ May/June 2025	GoP		10	10	
50202020 02	STRATEGIC DEVELOPMENT PLANNING WORKSHOP (SDPW) Existing Lapsed 2025 and newly assisted registered 20 ARBOs @10 ARBs per ARBO for 2 Days	ARBDS	NO	SVP	N/A	N/A	February/March/April/ May/June 2025	February/March/April/ May/June 2025	GoP		35	35	
50202020 02	Seminar on Policy Formulation	ARBDS	NO	SVP	N/A	N/A	February/March/April/ May/June 2025	February/March/April/ May/June 2025	GoP		31	31	
50202020 02	Seminar on Parliamentary Procedure	ARBDS	NO	SVP	N/A	N/A	June 2025	June 2025	GoP		31	31	
50202020 02	Grooming of 2nd Line Leaders and Values Formation	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		55	55	
50202020 02	Seminar workshop on crafting of resolution	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		55	55	
50202020 02	Seminar on DAR Programs and Projects for ARBOs	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		50	50	
50202020 02	Seminar training on Modern Vegetable Production	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		50	50	
50202020 02	Seminar on ARBO Organizing and Registration Requirements	ARBDS	NO	SVP	N/A	N/A	June 2025	June 2025	GoP		12	12	
50202020 02	Seminar on Simple Ways on How to Start a Business	ARBDS	NO	SVP	N/A	N/A	June 2025	June 2025	GoP		5	5	
50202020 02	Seminar on Rights, Roles and Responsibilities (3Rs)	ARBDS	NO	SVP	N/A	N/A	June 2025	June 2025	GoP		5	5	
50202020 02	Seminar on Good Governance and Management for Small Cooperatives	ARBDS	NO	SVP	N/A	N/A	September 2025	September 2025	GoP		30	30	
50202020 02	Seminar on Meat Processing	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		23	23	
50202020 02	Training Supplies and VLFED Advocacy Materials	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		10	10	
50202020 02	Knowledge Sharing for 45pax VLFED	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		45	45	
50202020 02	Training Sessions VLFED	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		20	20	
50202020 02	Various Support Services VLFED	ARBDS	NO	SVP	N/A	N/A	May/June 2025	May/June 2025	GoP		94	94	
50202020 02	PBD Lawyering	ARBDS	NO	SVP	N/A	N/A	June 2025	June 2025	GoP		15	15	
50202020 02	FBS Sustaining Seminar	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		15	15	
50202020 02	Training Supplies/FBS Advocacy Materials (Sustaining)	ARBDS	NO	SVP	N/A	N/A	April 2025	April 2025	GoP		15	15	
50202020 02	Training Supplies and Advocacy Materials EPAHP	ARBDS	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP		15	15	
50202020 02	Training Sessions for EPAHP (New)	ARBDS	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP		30	30	
50202020 02	Sustaining-Successful Story EPAHP	ARBDS	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP		15	15	
50202020 02	Conduct of MARKETING Fora with program Partners and Institutional Buyers and provision of Marketing Paraphernalia	ARBDS	NO	SVP	N/A	N/A	July/Aug/Sep 2025	July/Aug/Sep 2025	GoP		15	15.0	
50202020 02	Training Supplies Development of ARBOs to become MF Provider	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		5	5.0	
50202020 02	Seminar on Basic Microfinance	ARBDS	NO	SVP	N/A	N/A	May 2025	May 2025	GoP		25	25.0	
50202020 02	Training Supplies APCP	ARBDS	NO	SVP	N/A	N/A	August 2025	August 2025	GoP		10	10.0	

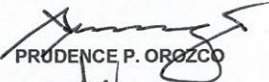
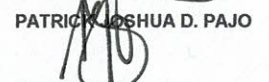
50202020 02	Training Workshop on ALERT ARBO and other credit windows	ARBDSP	NO	SVP	N/A	N/A	August 2025	August 2025	GoP	16	16.0		
50202020 02	Supplies/CRFPS Advocacy Materials & tarpaulin	ARBDSP	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP	35	35.0		
50202020 02	Focused-Group Dialogue (FGD)	ARBDSP	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP	45	45.0		
50202020 02	SLS Training Sessions	ARBDSP	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP	170	170.0		
50202020 02	SLS Farm Inputs	ARBDSP	NO	SVP	N/A	N/A	April/May/June 2025	April/May/June 2025	GoP	150	150.0		
50202020 02	<u>LAND TENURE SECURITY PROGRAM</u>	LTSD	NO										
50202020 02	LTSD LAD	LTSD	NO										
50202020 02	Training Expense	LTSD	NO	SVP	N/A	N/A	April 2025	April 2025	GoP	20	20		
50202020 02	Tel / Mobile	LTSD	NO	SVP	N/A	N/A	January, April, July, & October 2025	N/A	GoP	6	6		
50202020 02	Survey Expense	LTSD	NO	SVP	N/A	N/A	January, April, July-September 2025	January, April, July-September 2025	GoP	35	35		
50202020 02	LTSD NON LAD TRANSFER ACTIVITIES	LTSD	NO										
50202020 02	Office Supplies	LTSD	NO	SVP	N/A	N/A	March 2025	N/A	GoP	2	2		
50202020 02	LTSD POST LAND DISTRIBUTION	LTSD	NO										
50202020 02	Office Supplies	LTSD	NO	SVP	N/A	N/A	March 2025	N/A	GoP	2	2		


TOTAL APP NON-CSE

10,494 10,494

Validated and Consolidated by:

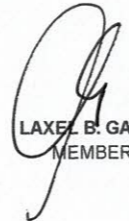

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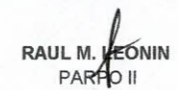
  
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