

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DEPARTMENT OF AGRARIAN REFORMS
Region: VI
Address: 2F, PROSPERITY PRIME BUILDING, COR. 101 AND G. RAMON ST., PABLO, AGULAY

Agency Code/UACS: _____
Organization Type: NGA

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: NIMIA GRACE D. PAHILGA
Position: AO IV
E-mail: ngdgrace@gmail.com
Telephone/Mobile No: 09357268-607/09178393030

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	1291601-AL-E04	ALCOHOL, Ethyl, 500 ml.	bottle	0	0	0	0	0.00	116	0	0	116	5,849.88	50	0	0	50	2,521.50	0	0	0	0.00	166	50.43	8,371.38
2	1291601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	357.00	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	6012113-CE-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	20	0	0	20	703.20	20	0	0	20	703.20	0	0	0	0.00	40	35.16	1,406.40
4	6012113-CE-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	70	0	0	70	2,545.20	20	0	0	20	727.20	0	0	0	0.00	90	36.36	3,272.40
5	6012114-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	55	0	0	55	454.30	30	0	0	30	247.80	0	0	0	0.00	85	8.26	702.10
6	6012124-SP-001	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	20	0	0	20	444.00	20	0	0	20	444.00	0	0	0	0.00	40	22.20	888.00
7	6012124-SP-004	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	64	0	0	64	2,862.06	32	0	0	32	1,431.04	0	0	0	0.00	96	44.72	4,293.12
8	6012124-SP-007	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	120	0	0	120	6,864.00	0	0	0	0	0.00	0	0	0	0.00	120	57.20	6,864.00
9	6012124-SP-002	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	32	0	0	32	710.40	32	0	0	32	710.40	0	0	0	0.00	64	22.20	1,420.80
10	6012124-SP-005	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	72	0	0	72	3,219.84	50	0	0	50	2,736.00	0	0	0	0.00	122	44.72	5,455.84
11	6012124-SP-008	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	60	0	0	60	3,432.00	0	0	0	0	0.00	0	0	0	0.00	60	57.20	3,432.00
12	6012124-SP-003	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	5	0	0	5	111.00	20	0	0	20	444.00	0	0	0	0.00	25	22.20	555.00
13	6012124-SP-006	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	13	0	0	13	594.88	22	0	0	22	1,096.72	0	0	0	0.00	35	45.76	1,601.60
14	6012124-SP-009	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	10	0	0	10	572.00	0	0	0	0	0.00	0	0	0	0.00	10	57.20	572.00
15	6012114-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	2	0	0	2	322.40	2	0	0	2	322.40	0	0	0	0.00	4	161.20	644.80
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
16	45111912-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0.00	1	23,623.60	23,623.60
17	45111609-094-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	1	1	0	2	33,176.00	0	0	0	0	0.00	0	0	0	0.00	2	16,588.00	33,176.00
BATTERIES AND CELLS AND ACCESSORIES																									
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	50	0	0	50	1,024.50	10	0	0	10	204.90	0	0	0	0.00	60	20.49	1,229.40
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	50	0	0	50	917.00	20	0	0	20	366.80	0	0	0	0.00	70	18.34	1,283.80
CLEANING EQUIPMENT AND SUPPLIES																									
20	47111812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	99	0	0	99	6,643.69	2	5	0	7	611.17	0	0	0	0.00	106	87.31	9,254.86
21	47111604-BR-501	BROOM (Walis Tambo)	piece	0	0	0	0	0.00	40	0	0	40	4,992.00	5	0	0	5	624.00	0	0	0	0.00	45	124.80	5,616.00
22	47111604-BR-101	BROOM (Walis Ting-ting)	piece	0	0	0	0	0.00	12	0	0	12	312.00	0	0	0	0	0.00	0	0	0	0.00	12	26.00	312.00
23	47111828-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	109	0	0	109	4,534.40	16	10	0	26	1,081.60	0	0	0	0.00	125	41.60	5,616.00
24	47111805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	16	0	0	16	382.72	16	10	0	26	621.92	0	0	0	0.00	42	23.92	1,004.64
25	47111811-DE-P02	DETERGENT BAR	piece	0	0	0	0	0.00	10	0	0	10	93.40	10	10	0	20	186.80	0	0	0	0.00	30	9.34	280.20

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT		
26	4713181-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	90	0	0	90	4,867.20	5	0	0	5	270.40	0	0	0	0	0.00	95	54.08	5,137.60	
27	4713180-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	110	0	0	110	15,387.90	17	5	0	22	3,077.58	0	0	0	0	0.00	132	139.89	18,465.48	
28	4713164-DU-P01	DUST PAN	piece	0	0	0	0	0.00	16	0	0	16	748.90	6	5	0	11	514.80	0	0	0	0	0.00	27	46.90	1,263.60	
29	4713182-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.75	600	
20	4713183-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	5	0	0	5	706.95	0	0	0	0	0.00	0	0	0	0	0.00	5	141.39	706.95	
31	7326542-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	92	0	0	92	3,951.40	11	0	0	11	472.45	0	0	0	0	0.00	103	42.93	4,423.85	
32	4713180-HP-B01	MOP BUCKET	unit	0	0	0	0	0.00	6	0	0	6	13,728.00	0	0	1	1	2,288.00	0	0	0	0	0.00	7	2,288.00	16,016.00	
20	4713190-RS-C01	RAGS	ido	0	0	0	0	0.00	17	0	0	17	1,180.99	12	0	0	12	833.64	0	0	0	0	0.00	29	69.47	2,014.63	
34	4713162-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	7	0	0	7	599.41	6	0	0	6	513.78	0	0	0	0	0.00	13	85.63	1,113.19	
25	4712170-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	84	0	0	84	10,820.00	4	0	0	4	520.00	0	0	0	0	0.00	88	130.00	11,640.00	
26	4712170-TB-P03	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	178	0	0	178	10,553.84	16	0	0	16	948.48	0	0	0	0	0.00	194	59.28	11,502.32	
27	4712170-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	16	0	0	16	1,480.96	16	0	0	16	1,480.96	0	0	0	0	0.00	32	92.56	2,963.92	
28	4712170-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	15	0	0	15	655.20	5	0	0	5	218.40	0	0	0	0	0.00	20	43.68	873.60	
COLOR COMPOUNDS AND DISPERSIONS																											
28	1217170-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	14	0	0	14	403.06	1	0	0	1	28.79	0	0	0	0	0.00	15	28.79	431.85	
CONSUMER ELECTRONICS																											
40	5246585-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	2	0	0	2	14,678.32	0	0	0	0	0.00	0	0	0	0	0.00	2	7,339.16	14,678.32	
FILMS																											
41	1311170-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	1311170-CT-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	5	0	0	5	1,799.15	0	0	0	0	0.00	0	0	0	0	0.00	5	351.83	1,799.15	
FIRE FIGHTING EQUIPMENT																											
43	4619160-FE-F01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	3	0	0	3	3,432.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,144.00	3,432.00	
FLAG OR ACCESSORIES																											
44	1312190-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
45	3618150-CH-F01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	5	0	0	5	1,705.60	5	0	0	5	1,705.60	0	0	0	0	0.00	10	341.12	3,411.20	
46	3618150-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	4018160-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	4018160-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	4018160-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	1	0	0	1	1,560.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,560.00	1,560.00	
50	4018160-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	1	0	0	1	901.68	0	0	0	0	0.00	0	0	0	0	0.00	1	901.68	901.68	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	4321190-DSK002	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	1	0	0	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	1	24,793.60	24,793.60	
52	4321190-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,790.40	0.00	
53	4320182-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	2	0	0	2	6,029.92	2	0	0	2	6,029.92	0	0	0	0	0.00	4	3,014.96	12,059.84	
54	4320180-FC-L04	FLASH DRIVE	piece	0	0	0	0	0.00	33	0	0	33	5,040.42	0	0	0	0	0.00	0	0	0	0	0.00	33	152.74	5,040.42	
55	4321190-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	2	0	0	2	81,780.00	1	0	0	1	42,380.00	0	0	0	0	0.00	3	42,380.00	127,140.00	
56	4321190-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	1	0	0	1	46,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1	46,800.00	46,800.00	
57	4321170-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	15	0	0	15	3,428.80	0	0	0	0	0.00	0	0	0	0	0.00	15	161.92	2,428.80	
58	4321185-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	3918126-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	15	0	0	15	1,134.15	0	15	0	15	1,134.15	0	0	0	0	0.00	30	75.61	2,269.30	
60	3918126-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	3120146-GL-X12	GLUE, all-purpose	bottle	0	0	0	0	0.00	42	0	0	42	2,409.86	3	0	0	3	186.42	0	0	0	0	0.00	45	62.14	2,796.30	
62	2115180-SW-F01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	20	0	0	20	728.00	0	0	0	0	0.00	0	0	0	0	0.00	20	36.40	728.00	
63	2115180-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	36	0	0	36	855.36	6	0	0	6	142.56	0	0	0	0	0.00	42	23.76	997.92	
64	2120150-1A-F02	TAPE, electrical	roll	0	0	0	0	0.00	6	0	0	6	116.70	0	0	0	0	0.00	0	0	0	0	0.00	6	19.45	116.70	
65	2120150-1A-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	41	0	0	41	2,282.88	26	0	0	20	1,113.60	0	0	0	0	0.00	61	55.68	3,396.48	

Item & Specifications	UNIT OF MEASURE	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount For the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
66 3120193-1A-M02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	25	0	0	25	3,020.00	30	0	0	20	2,423.20	0	0	0	0	0.00	45	123.16	5,482.20			
67 3120197-1A-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	21	0	0	24	536.64	4	0	0	4	89.44	0	0	0	0	0.00	26	22.36	626.08			
68 3120192-1A-T01	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	52	0	0	52	915.26	29	0	0	20	253.40	0	0	0	0	0.00	72	17.66	1,272.66			
69 3120192-1A-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	40	0	0	40	902.80	20	0	0	20	451.40	0	0	0	0	0.00	60	22.57	1,354.20			
70 3115197-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	7	0	0	7	466.34	2	0	0	2	133.24	0	0	0	0	0.00	9	64.82	599.58			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																												
71 411164-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	24	0	0	24	478.32	0	0	0	0	0.00	0	0	0	0	0.00	24	19.93	478.32			
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
72 4112612-RL-F01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	4	0	0	4	65.48	0	0	0	0	0.00	0	0	0	0	0.00	4	16.37	65.48			
73 4110162-FB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72			
74 4112817-RB-F10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	239.89	0.00			
75 4110187-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	8	0	0	8	1,886.16	2	0	0	2	471.54	0	0	0	0	0.00	10	235.77	2,357.70			
76 4112170-O1-W01	CHALK, white enamel	box	0	0	0	0	0.00	2	0	0	2	65.94	0	0	0	0	0.00	0	0	0	0	0.00	2	32.97	65.94			
77 4112205-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	70	0	0	70	655.20	15	0	0	15	146.40	0	0	0	0	0.00	85	9.36	791.60			
78 4112205-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	50	0	0	50	780.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.60	780.00			
79 4112205-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	70	0	0	70	2,329.60	15	0	0	15	499.20	0	0	0	0	0.00	85	33.28	2,828.80			
80 4112205-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	80	0	0	80	4,825.80	0	0	0	0	0.00	0	0	0	0	0.00	80	60.32	4,825.80			
81 4112101-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0.00	96	0	0	96	1,296.00	35	0	0	35	742.50	0	0	0	0	0.00	131	19.50	2,038.50			
82 4112162-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	29	0	0	29	919.88	0	0	0	0	0.00	0	0	0	0	0.00	29	31.72	919.88			
83 4111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	60	0	0	60	8,753.40	0	0	0	0	0.00	0	0	0	0	0.00	60	145.89	8,753.40			
84 4112091-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	10	0	0	10	826.10	0	0	0	0	0.00	0	0	0	0	0.00	10	82.61	826.10			
85 4110202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	6	0	0	6	2,609.70	0	0	0	0	0.00	0	0	0	0	0.00	6	434.85	2,609.70			
86 4112196-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	2	0	0	2	1,659.84	0	0	0	0	0.00	0	0	0	0	0.00	2	829.92	1,659.84			
87 4112196-EN-D02	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	7	0	0	7	8,460.44	0	0	0	0	0.00	0	0	0	0	0.00	7	1,075.58	8,460.44			
88 4112196-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	539.55	0.00			
89 4112196-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	70	0	0	70	2,134.30	30	0	0	20	914.70	0	0	0	0	0.00	100	30.49	3,049.00			
90 4112196-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	10	0	0	10	4,325.20	2	0	0	2	865.64	0	0	0	0	0.00	12	432.52	5,190.24			
91 4112194-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00			
92 4111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.48	0.00			
93 4112318-FA-F01	FASTENER	box	0	0	0	0	0.00	60	0	0	60	5,678.40	0	0	0	0	0.00	0	0	0	0	0.00	60	94.64	5,678.40			
94 4111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	8	0	0	8	721.60	0	0	0	0	0.00	0	0	0	0	0.00	8	90.20	721.60			
95 4112308-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00			
96 4112308-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	1	0	0	1	14.23	0	0	0	0	0.00	0	0	0	0	0.00	1	14.23	14.23			
97 4112301-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00			
98 4112301-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	3	0	0	3	873.60	0	0	0	0	0.00	0	0	0	0	0.00	3	291.20	873.60			
99 4112301-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.26	0.00			
100 4112301-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	96	0	0	96	23,911.66	0	0	0	0	0.00	0	0	0	0	0.00	96	249.08	23,911.68			
101 4112302-FO-P01	FOLDER, presboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00			
102 4112301-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	40	0	0	40	15,184.00	0	0	0	0	0.00	0	0	0	0	0.00	40	379.60	15,184.00			
103 4112301-FO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0.00	117	0	0	117	46,428.64	4	0	0	4	1,653.66	0	0	0	0	0.00	121	413.92	50,084.32			
104 4112308-IT-T01	INDEX TAB	box	0	0	0	0	0.00	2	0	0	2	135.20	0	0	0	0	0.00	0	0	0	0	0.00	2	67.60	135.20			
105 4112716-MB-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	35	0	0	35	1,068.85	15	0	0	15	466.85	0	0	0	0	0.00	50	31.11	1,555.50			
106 4112198-MP-B01	MARKER, Permanent, Black	piece	0	0	0	0	0.00	39	0	0	39	322.53	29	0	0	29	239.83	0	0	0	0	0.00	68	8.27	562.36			
107 4112198-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	39	0	0	39	322.53	29	0	0	29	239.83	0	0	0	0	0.00	68	8.27	562.36			
108 4112198-MP-R01	MARKER, Permanent, Red	piece	0	0	0	0	0.00	29	0	0	29	239.83	29	0	0	29	239.83	0	0	0	0	0.00	58	8.27	479.64			
109 4112198-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	17	0	0	17	164.05	17	0	0	17	164.05	0	0	0	0	0.00	34	9.65	328.10			
110 4112198-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	17	0	0	17	164.05	17	0	0	17	164.05	0	0	0	0	0.00	34	9.65	328.10			
111 4112198-MW-R01	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	17	0	0	17	164.05	17	0	0	17	164.05	0	0	0	0	0.00	34	9.65	328.10			
112 4112204-PC-G01	PAPER CLIP, vinyl/plastic coated, 32mm	box	0	0	0	0	0.00	60	0	0	60	528.20	30	0	0	20	176.40	0	0	0	0	0.00	80	8.82	705.60			
113 4112204-PC-X02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	0	0	0.00	60	0	0	60	1,167.60	20	0	0	20	389.30	0	0	0	0	0.00	80	19.46	1,556.90			

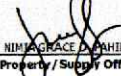
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
64	4410103-HP-837	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00	
65	4410103-HP-833	TONER CARTRIDGE, HP CF266A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00	
66	4410103-HP-836	TONER CARTRIDGE, HP CF261A (HP61A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,658.00	0.00	
67	4410103-HP-837	TONER CARTRIDGE, HP CF263A (HP63A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00	
68	4410103-HP-838	TONER CARTRIDGE, HP CF267A (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.36	0.00	
69	4410103-HP-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,856.88	0.00	
70	4410103-HP-600	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,843.20	0.00	
71	4410103-HP-909	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00	
72	4410103-HP-960	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,843.20	0.00	
73	4410103-HP-861	TONER CARTRIDGE, HP CF360A (HP30A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	4410103-HP-601	TONER CARTRIDGE, HP CF361A (HP30A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	4410103-HP-901	TONER CARTRIDGE, HP CF362A (HP30A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	4410103-HP-961	TONER CARTRIDGE, HP CF363A (HP30A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	4410103-HP-862	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	4410103-HP-602	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	4410103-HP-962	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	4410103-HP-962	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	4410103-HP-863	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00	
82	4410103-HP-603	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,392.08	0.00	
83	4410103-HP-963	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,392.08	0.00	
84	4410103-HP-963	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,392.08	0.00	
85	4410103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	4410103-HP-835	TONER CARTRIDGE, HP Q7533A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning(ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43231604-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43231607-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	4323202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	4323204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	4323302-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	4323305-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	4323308-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	4323381-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	4323701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	4323802-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	4323905-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	4323904-SFT-014	Openly environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	4323305-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	4323305-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	120	0	0	120	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	120	10.00	1,200.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	20	0	0	20	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	20	50.00	1,000.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	20	0	0	20	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	20	60.00	1,200.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	5	0	0	5	450.00	0	0	0	0	0.00	0	0	0	0	0.00	5	50.00	450.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	50	0	0	50	3,500.00	0	0	0	0	0.00	0	0	0	0	0.00	50	70.00	3,500.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
10	0044505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	0044505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	0044505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	0044505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	0044505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	0044505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	0044505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	30	0	0	50	3,900.00	0	0	0	0	0.00	0	0	0	0	0.00	50	70.00	3,500.00
17	0044505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	50	0	0	50	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	50	45.00	2,250.00
18	0044505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,000.00	0.00
19	0044505-TS-019	WELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	0044505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	2	0	0	2	800.00	0	0	0	0	0.00	0	0	0	0	0.00	2	400.00	800.00
21	0044505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	0044505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	0044505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	0044505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	10	0	0	10	300.00	0	0	0	0	0.00	0	0	0	0	0.00	10	30.00	300.00
25	0044505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	50	0	0	50	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	50	40.00	2,000.00
26	0044505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	0044505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0044505-TS-028	DEODORANT CAGE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	0044505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	0044505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	0044505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	0044505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	0044505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	0044505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	0044505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	0044505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	0044505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	0044505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	25	0	0	25	2,450.00	0	0	0	0	0.00	0	0	0	0	0.00	25	98.00	2,450.00
39	0044505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	0044505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	0044505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	30	0	0	30	1,470.00	0	0	0	0	0.00	0	0	0	0	0.00	30	49.00	1,470.00
42	0044505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	0044505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	0044505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	0044505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	10	0	0	10	800.00	0	0	0	0	0.00	0	0	0	0	0.00	10	80.00	800.00
46	0044505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	0044505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	0044505-TS-048	STERIL RACK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	0044505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	0044505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	0044505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	0044505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	0044505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	0044505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	0044505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	0044505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	0044505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	0044505-TS-058	TRU WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	0044505-TS-059	PICK UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
00141505-15-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
00141505-15-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
00141505-15-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
00141505-15-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
00141505-15-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
00141505-15-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																							P		983,697.80
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P		98,369.78
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P		-
B. GRAND TOTAL (A + B + C)																							P		1,082,067.58
E. APPROVED BUDGET BY THE AGENCY HEAD																									
In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 NINA GRACE D. PAHLIGA
 Property / Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 JESSIE JANE M. BIONCIO/EMILE M. SIMERA
 Accountant / Budget Officer

Approved by:


 MA. TERESA C. VALENCIA
 Head of Office / Agency

Date Prepared: July 30, 2024