

Department of Agrarian Reform (DAR)
Province of Surigao del Norte and Dinagat Islands
CARRECCO Bldg., Km. 4, Brgy. Luna, Surigao City, Surigao del Norte
Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50213210-03	Repair and Maintenance of ICT Equipments: Printer, Laptop, Desktop	STOD/LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	482,000.00	482,000.00		
50213210-02	Repair and Maintenance of Office Equipments	STOD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	203,500.00	203,500.00		
50213060-01	Procurement of Repair and Maintenance of Vehicle and Motorcycle	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	918,000.00	918,000.00		
5202010-02	Purchase of catering services, Meals and Snacks for On-site training for ARBs (SIB, EDES & CRFPPS), without lease of venue	PBDD	NO	Competitive Bidding	Feb-25	Feb-25	Feb-25	Mar-25	GoP	914,550.00	914,550.00		
5202010-02	Purchase of catering services, Meals and Snacks for Quarterly Assessment, Seminars, and Monthly Meetings Without lease of venue	STOD/LSD/PARAD	NO	Competitive Bidding	Feb-25	Feb-25	Feb-25	Mar-25	GoP	134,700.00	134,700.00		
5202010-02	Purchase of catering services, Meals and Snacks for Quarterly Assessment, Seminars, and Monthly Meetings with lease of venue	LSD/PARAD	NO	Competitive Bidding	Feb-25	Feb-25	Feb-25	Mar-25	GoP	245,600.00	245,600.00		
5202010-02	Lease of Venue with Meals for the conduct of Assessment/Workshop per sector	LTID/LSD/PARAD/PBDD	NO	NP-53.10 Lease of Real Property and Venue	Mar-25	N/A	Apr-25	Apr-25	GoP	344,500.00	344,500.00		
5202010-02	Purchase of catering services, Meals and Snacks for First Quarter FY 2025 (Monthly Meetings With or Without lease of venue, with fullboard)	STOD/PARAD/LTID/PBDD/LSD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	GoP	490,600.00	490,600.00		
5029904000	Lease of Vehicle for transportation and deliveries, Van Hire/Rental	STOD/LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-25	Feb-25	Feb-25	GoP	290,000.00	290,000.00		
5021499000	Purchase of Farm Macheneries and Equipments for CRFPS and SLS	PBDD	NO	Competitive Bidding	Mar-25	Mar-25	Mar-25	Mar-25	GoP	2,400,000.00	2,400,000.00		
5021499000	Purchase of Farm Facilities under PAHP	PBDD	NO	NP-53.9 - Small Value Procurement	Apr-25	Apr-25	May-25	May-25	GoP	300,000.00	300,000.00		
5021499000	Purchase of Farm Facilities under VLFED	PBDD	NO	NP-53.9 - Small Value Procurement	Apr-25	Apr-25	May-25	May-25	GoP	500,000.00	500,000.00		
5021499000	Purchase of Farm Inputs (fertilizer, seeds, etc.)	PBDD	NO	NP-53.9 - Small Value Procurement	Mar-25	Mar-25	Apr-25	Apr-25	GoP	400,000.00	400,000.00		
50203220-01	Purchase of Furnitures and Fixtures (office Chairs, and Cabinet)	LTID/LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-25	Jun-25	GoP	224,000.00	224,000.00		
5020210-03	Purchase of ICT Equipment (Computer Desktop, Laptops and Printers, Smartphone, Powerbank, KEYBOARD, ETC.)	LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-25	Jun-25	GoP	896,000.00	896,000.00		

50203210-02	Purchase of Office Equipment (LCD Projector, WATER DISPENSER, STAND FAN, BINDING AND PUNCHING MACHINE, AC SPLIT TYPE)	LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jun-25	Jun-25	GoP	200,000.00	200,000.00		
5029904000	Procurement of Printing and Publications, Signages, promotional and marketing advocacy materials, tarpaulin and alike	STOD/LTID/LSD/PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	192,000.00	192,000.00		
5020501000	Procurement of Postage and Courier services	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	31,000.00	31,000.00		
5020101000	Procurement of airfare domestic/foreign	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	54,000.00	54,000.00		
5021503000	Group Insurance, Vehicle Insurance (ICT, Motorcycle, Motor Vehicle)	STOD	NO	NP-53.5 Agency-to-Agency	N/A	Oct-25	Oct-25	Oct-25	GoP	51,000.00	51,000.00		
50299070-01	Procurement of Software Subscription	STOD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-25	Feb-25	Feb-25	GoP	30,000.00	30,000.00		
5020309000	Fuel, Oil and Lubricants Expense-Desiel and Gasoline Fuel	STOD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-25	Feb-25	Feb-25	GoP	800,000.00	800,000.00		
5020309000	Fuel, Oil and Lubricants Expenses	STOD	NO	NP-53.9 - Small Value Procurement	N/A	Feb-25	Feb-25	Feb-25	GoP	200,000.00	200,000.00		
50299050-01	Office Space Rental, Building and Structures-DARPO SDN	STOD	NO	Competitive Bidding	Feb-25	Mar-25	Mar-25	Mar-25	GoP	2,201,928.00	2,201,928.00		
50299050-01	Office Space Rental, Building and Structures-DARMO-Dapa	STOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Mar-25	Mar-25	Mar-25	GoP	186,000.00	186,000.00		
50299050-01	Office Space Rental, Building and Structures-DAR-PDI	STOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Mar-25	Mar-25	Mar-25	GoP	150,000.00	150,000.00		
50215010-01	Taxes, duties and Licenses	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	61,000.00	61,000.00		
5020503000	Purchase of Internet Subscription Expenses	STOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	352,000.00	352,000.00		
50203010-02	Purchase of office Supplies	STOD/LTID/LSD/PARAD/PBDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,125,047.20	1,125,047.20		
5020399000	Purchase of Other Office Supplies and Materials	STOD/LTID/LSD/PARAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	457,000.00	457,000.00		
5021502000	Purchase of Fidelity Bond	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	71,000.00	71,000.00		
5020302000	Purchase of Accountable Forms (Cheque Booklet, Official receipts)	STOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
5020401000	Water Expenses	STOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	71,000.00	71,000.00		
5020402000	Electric Expenses	STOD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	918,000.00	918,000.00		
5021203000	Procurement of Security Services	STOD	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Feb-25	Feb-25	GoP	808,000.00	808,000.00		
5020210-03	Purchase of RTK Rental	LTID	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Mar-25	Mar-25	GoP	63,500.00	63,500.00		
5020399000	Purchase of Concrete Monument	LTID	NO	NP-53.9 - Small Value Procurement	Feb-25	Feb-25	Mar-25	Mar-25	GoP	37,500.00	37,500.00		
5020210-03	Purchase of RTK Rental	SPLIT	NO	Competitive Bidding	Feb-25	Feb-25	Mar-25	Mar-25	GoP	1,620,000.00	1,620,000.00		SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
5020399000	Purchase of Concrete Monument	SPLIT	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Mar-25	Mar-25	GoP	548,600.00	548,600.00		SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
50203010-02	Procurement of Natorial Services	SPLIT	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	19,200.00	19,200.00		SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025

50203010-02	Purchase of ASP Blueprinting Services	SPLIT	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00	SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
50203010-02	Purchase of Mylar Printing Services	SPLIT	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Mar-25	Mar-25	GoP	88,400.00	88,400.00	SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
50203010-02	Purchase of office Supplies (Documentary Stamp, Envelop)	SPLIT	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,800.00	12,800.00	SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
5202010-02	Purchase of Catering Services, Meals and Snacks for the conduct of Pulong-pulong	SPLIT	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Mar-25	Mar-25	GoP	73,800.00	73,800.00	SPLIT-LP (SDN) SARO # 03 Dated: January 02, 2025
50203210-02	Purchase of Office Equipment (Information Display Monitor-SMART TV)	SPLIT	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Mar-25	Mar-25	GoP	79,996.00	79,996.00	SPLIT-LP (PDI) SARO # 02 Dated: January 02, 2025
50203210-02	Purchase of Office Equipment (Information Display Monitor-SMART TV)	SPLIT	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Mar-25	Mar-25	GoP	139,993.00	139,993.00	SPLIT-LP (SDN) SARO # 02 Dated: January 02, 2025
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									TOTAL		19,418,214.20	

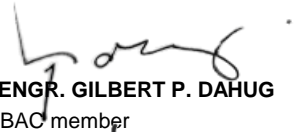
Prepared By:


LEIGH D. SIEGA
 BAC Secretariat head

Recommended By:


LENNE A. CHUA
 BAC Member


FELIPE U. REQUINA JR.
 BAC member


ENGR. GILBERT P. DAHUG
 BAC member

Funds Allocated:


MARY NINETTE V. PANGILINAN
 CARPO/ACTING PCAO

Approved by:


CRISOSTOMO N. BERNALDEZ
 PARPO II


ALFREDO E. ALVAREZ
 BAC Vice Chairperson


ATTY. JOSEPH B. NACARIO
 BAC Chairperson